

Association of Corporate Counsel  
Louisiana Chapter

Minutes  
Board of Directors Meeting  
February 5, 2021

The Board of Directors of the Louisiana Chapter of the Association of Corporate Counsel met telephonically on February 5, 2021.

Present: Kimberly Theriot-Smith, President; Joni A. Johnson, Vice President; Daniel LaGrone, Secretary; Katy Wittman, Treasurer; Kurt Duncan; Edmund Giering; Franck LaBiche; Randy McCann; Jeff Peters; Molly Vigour, Past President

**I. Call to Order**

Ms. Theriot-Smith called the meeting to order.

**II. Review and Approval of Board Minutes of July 28, 2020**

The Board reviewed the minutes of the meetings held July 28, 2020. Upon motion made and seconded the minutes were approved.

**III. Financial Reports**

Ms. Wittman indicated that the Chapter sponsors for 2021 have paid for their sponsorships, generating revenue of \$16,500. The sponsorship contributions made last year by Litchfield Cavo and McGlinchey Stafford were rolled over to this year and did not result in revenue in 2021. She indicated that the Chapter currently maintains a checking balance of \$36, 547.85.

**IV. Program and Sponsorship Committee**

The members of the Program and Sponsorship Committee are Joni Johnson, Randy McCann, Jeff Peters and Molly Vigour.

Ms. Johnson identified the Chapter's 2020 sponsors and the tentative event calendar:

<b>Sponsor</b>	<b>Type</b>	<b>Tentative Event Date</b>
Ogletree Deakins	Premiere	April and/or December Last Chance CLE
Fisher Phillips	Premiere	April or May
Jackson Lewis	Gold	May
Deutsch Kerrigan	Gold	June
Riess LeMieux	Gold	June
Litchfield Cavo	Gold	August

Jones Walker	Gold	October
Ware Immigration	Gold	October
McGlinchey Stafford	Gold	To be determined
Kean Miller	Silver	To be determined

Phelps Dunbar may also join as a sponsor.

Kean Miller agreed to participate as a Sponsor for the purpose of hosting a social event. Additionally, as in prior years, the Program Committee will seek to organize an 8 hour CLE event in conjunction with the Loyola School of Law . A holiday luncheon, sponsored by Fisher Phillips, is also planned.

Board members accepted liaison roles with Sponsors to discuss programming with the Sponsors.

Fisher Philips- Joni Johnson  
 Deustch Kerrigan- Molly Vigour  
 Ries LeMieux - Joni Johson  
 Jones Walker – Daniel LaGrone  
 Kean Miller- Kim Smith  
 McGlinchey Stafford - Kurt Duncan and Edmund Giering  
 Litchfield Cavo- Molly Vigour  
 Ware Immigration - Frank LaBiche  
 Jackson Lewis - Jeff Peters  
 Ogletree Deakins - Katy Wittman

Ms. Theriot solicited ideas for programming. She asked Board members to discuss alternative programming ideas with Sponsors, which might focus on wellness or other social activities. She also asked Board members to propose CLE topics. Among the topics suggested were: legal/insurance issues arising out of hurricanes; new OSHA standards coming out in March; updates on significant developments during recent Louisiana legislative sessions; and COVID relief information, including loan forgiveness requirements.

**V. Membership Committee**

Daniel LaGrone asked that other Board members join him on the membership committee. He proposed that the focus for 2021 should be on membership retention and outreach to current membership. He proposed that the Chapter use surveys to the membership to determine interest in possible Chapter activities or CLE topics.

## **VI. Public Relations Committee.**

Daniel LaGrone indicated that he would join John Fenner on the Public Relations Committee. Daniel also indicated that he would work on a newsletter to be published in the second half of 2021 once the Chapter's calendar was more firmly set.

## **VII. Scholarship Committee**

Edmund Giering led the discussion regarding scholarships. He confirmed with the Board that the Chapter's budget provided for four scholarships of \$3,000 each. Public awareness of these scholarships at awards ceremonies will depend on the state of the pandemic. Awards ceremonies are expected to resume in the fall.

## **VIII. Pro Bono/Diversity Committee**

The members of the Pro Bono/Diversity Committee are Sophia Ryan and Katy Wittman. Kim asked Board members to consider ideas for the Chapter's involvement in pro bono and diversity initiatives, in addition to the Chapter's usual financial contributions.

## **IX. Old/Unfinished Business**

Ms. Theriot reported on the ACC's 2020 annual meeting, which was held virtually. She indicated that the Program offered high quality sessions on a variety of legal topics, as well as non-legal topics. The platform was excellent allowing breakout sessions and interaction between attendees and presenters.

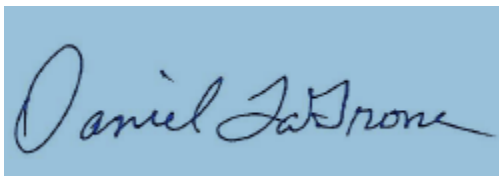
## **XII New Business**

Ms. Theriot discussed the ACC upcoming 2021 Annual Meeting, which is planned as a virtual event. She indicated that the Chapter should consider paying for the entire Board to attend if the meeting fees are similar to the fees charged in 2020.

Ms. Theriot asked Board members to consider their committee assignments and to participate in more than one committee if possible. She also asked the committees to meet in order to name a Chair and to set goals.

The next meeting is scheduled for March 26, 2021 at 11 a.m.

**VI. There being no further business, the meeting was adjourned.**

A blue rectangular box containing a handwritten signature in black ink that reads "Daniel LaGrone".

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Daniel LaGrone, Secretary