

Association of Corporate Counsel  
Louisiana Chapter

Minutes  
Board of Directors Meeting  
April 24, 2020

The Board of Directors of the Louisiana Chapter of the Association of Corporate Counsel met telephonically on April 24, 2020.

Present: Kimberly Theriot-Smith, President; Daniel LaGrone, Secretary; Molly Vigour, Past President; John H. Fenner; Edmund Giering; Jeff Peters

Absent: Jose Corrada; Kurt Duncan, Treasurer; Joni A. Johnson, Vice President; Franck Labiche; Randy McKann; Sophia Ryan; Katy Wittman

**I. Call to Order**

Ms. Theriot- Smith called the meeting to order.

**II. Review and Approval of Board Minutes of January 17, 2020**

The Board reviewed the minutes of the meeting held January 17, 2020.

**III. Financial Reports**

A discussion of the Financial Reports was deferred. The revenue from the Chapter's ten Sponsors will constitute almost all of the revenue of the Chapter. The Board discussed the Chapter's continuing need for revenue to support the Chapter's operations, including the Chapter's contributions to pro-bono activities and scholarships.

**IV. Program and Sponsorship Committee**

a. 2020 Sponsors

The Sponsors are:

LEVEL	SPONSOR	FEE
Premiere	Ogletree Deakins	\$3500
Premiere	Fisher Phillips	\$3500
Gold	Galloway Law Firm	\$2000
Gold	Jones Walker	\$2000
Gold	McGlinchey Stafford	\$2000
Gold	Phelps Dunbar	\$2000
Gold	Ware Immigration	\$2000
Gold	Deutsch Kerrigan	\$2000
Gold	Baldwin Haspel	\$2000
Gold	Litchfield Cavo	\$2000
Silver	Kean Miller	\$1,500

At this time, it is anticipated that all the Sponsors will fulfill their sponsorship roles in a manner consistent with the evolving social distancing guidelines.

Considering the impact of social distancing requirements, the Board discussed how to provide value for the Chapter's members in an environment where networking opportunities are less apparent. Additionally, the Board considered how to maintain value for Chapter Sponsor's, where personal interaction with members through CLE luncheons and social events may not be available.

**b. 2020 Calendar**

The Board recognized that the scheduled Calendar of Events would need to be revisited. Given the uncertainty about the duration of the pandemic, the Board was unable to definitively plan the Chapter's activities. Board members were asked to approach Sponsors with a proposal to host a webinar in lieu of the traditional CLE luncheon. Board members were also asked to suggest to the Chapter's officers potential COVID-related webinar topics. Ms. Theriot also indicated that she would survey the membership regarding suitable webinar topics.

With regard to the Bar Association rules for the delivery of remote CLE, the Board noted that additional guidance was expected; and the Chapter would need to react to any such guidance.

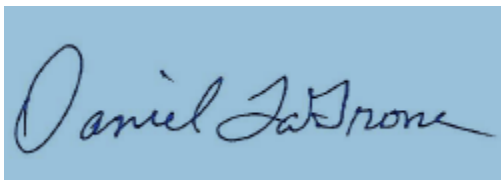
**C. Sponsor Luncheons.**

Board members reported on the lunches for Sponsors that were hosted by Board members and on other outreach to sponsors. The outreach was going well when the pandemic surfaced. Many program ideas involved a combination of social and educational activities; these will not be feasible during the pandemic; but the outreach set the stage for different kinds of engagement once the pandemic is over.

**V. Other Business**

The Board elected to forego formal reports from the Public Relations Committee, the Membership Committee, the Scholarship Committee, and the Pro Bono/Donations, Diversity Committee. The pandemic is expected to alter how the Chapter will recruit new members and how the Chapter can promote itself. The Board members expressed a desire to make all the budgeted pro-bono/scholarship contributions.

**VI. There being no further business, the meeting was adjourned.**

A blue rectangular box containing a handwritten signature in black ink that reads "Daniel LaGrone".

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Daniel LaGrone,  
Secretary