

Association of Corporate Counsel  
Louisiana Chapter

Minutes  
Board of Directors Meeting  
May 19, 2022

The Board of Directors of the Louisiana Chapter of the Association of Corporate Counsel met via telephone/Webex on May 19, 2022.

<b>Board Member</b>	<b>Present or Absent</b>
Daniel LaGrone (President)	P
Kimberly Theriot-Smith (Past President)	P
Molly Vigour (Vice President)	P
Katy Wittmann (Treasurer)	P
Kurt Duncan (Secretary)	P
Edmund Giering	P
Joni A. Johnson	P
Crystal Jones	P
Randy McCann	A
Sophia Ryan	P

<b>Topic</b>	<b>Summary</b>
<b>Call to Order</b>	Mr. LaGrone called the meeting to order.
<b>Review Minutes from Previous Meetings</b>	The Board reviewed the minutes of the meeting held on February 17, 2022. Upon motion made and seconded, the minutes were approved as presented.
<b>Opening Remarks</b>	<p>Mr. LaGrone: Continued focus on re-acclimating the LA Chapter to in-person events. Take advantage of opportunities – both social and educational – that are available to us.</p> <p>Emphasized the chapter’s work (last year and this year) on the DiversiTea initiative, being awarded the PBJ Grant of \$10,000, and the four scholarships to law students, all of which made a big impact on the recipients.</p> <p>2023 vision from Mr. LaGrone – idea is to have some sort of primer on “technology today” or “understanding technology”; sponsor may want to present on this topic</p>

Topic	Summary
	(law firm, technology company, or other). More to consider later.
<b>Financial Reports</b>	<p>Current (as of May 13, 2022) cash balance is \$43,199.57.</p> <p>Net Income (through May 13, 2022) is \$10,045.11.</p> <p>Large expenses for this fiscal year include \$15,750.00 in pro bono commitments and the expenses associated with attending the annual ACC meeting.</p> <p>Ms. Wittmann to check the ACC policy on a chapter’s allowable carryover/reserve amount in terms of months of operating expenses.</p> <p>Ms. Wittmann and Mr. LaGrone to meet offline regarding expected amount of cash available this fiscal year and options for putting those funds to good use.</p>
<b>Program and Sponsorship Committee</b>	<p>Ms. Vigour and Mr. LaGrone to discuss remaining calendar offline.</p> <p>Jackson Lewis discussion: won’t chase them this year; calendar is too full and the value proposition is low.</p> <p>Discussion re: McGlinchey possibly presenting to ACC Small Law Department; two options: Online CLE (\$5,000 cost), access to over 5000 Small Law members nationwide, or Legal Updates (free), but not CLE. Result: McGlinchey is not an ACC sponsor this year, and unfortunately there is no room this year for another sponsor or event, but there are opportunities available in future years.</p> <p>Deutsch Kerrigan status is unclear (checking to determine if they are a rollover from last year).</p> <p>We could squeeze in two programs in October (Jones Walker) and two in November (Galloway); Litchfield will be in September. Cannot do two programs in December due to other planned events.</p> <p>Will be a tight schedule from now until the end of calendar year 2022.</p> <p>Recent Events:  Ogletree Jazzfest CLE April 29th  Wine Down with the ACC Foundation and TLG April 21st  Riess LeMieux CLE April 14<sup>th</sup></p>

Topic	Summary
	Upcoming Scheduled Events: Fisher Phillips CLE May 20th Gordon Arata CLE June 9th
<b>Membership Committee</b>	No report.
<b>Public Relations Committee</b>	No report.
<b>Pro Bono/Donations/Diversity</b>	<p>Planning for the DiversiTea initiative (by Ms. Theriot-Smith, Ms. Vigour, and adding Ms. Jones) is occurring now, looking at August or September to hold the event (possibly at the LA SC). PBJ Grant of \$10,000. Also, will determine whether to apply for a Chapter award based on the successful event last year.</p> <p>Ms. Ryan to look into possible uses of an additional \$2,000 this year for pro bono/community/diversity purposes.</p>
<b>Scholarship Committee</b>	LSU and Southern have been advised of the scholarship process.
<b>General Business</b>	None.
<b>Old/Unfinished Business</b>	There was no unfinished business.
<b>New Business</b>	<p>Opportunity to apply for partnership award; end of July deadline.</p> <p>The next meeting is scheduled for noon on Thursday, August 18 via Zoom.</p>
	There being no further business, the meeting was adjourned.