**Network of the Year Nomination Form**

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| ***Outstanding Large/Small Network of the Year Award Nomination Grid*** |
| **Network: International Legal Affairs** |
| **Brief Overview of Network and Activities:** |
| Infrastructure and StrategicPlanning  | Developed and administered a strategic plan (Please attach.) | Yes: |  |
| Have a full slate of executive network leaders? (Chair, Vice-Chair, Secretary, Program Chair) | Yes: Full slate and several “Co-Chairs” to allow for greater participation in roles where more than one ACC member asked to serve. |  |
| Succession Plan (Please attach.) | Yes: currently underway. The ILAN traditionally promotes a LT member to the next level of leadership after the member has served two years in a LT position. |  |
| Submitted/Completed required forms (Annual Officer Report, Self- Assessment, Goals) | Yes: 2/3 |  |
| Have sub-committees and leadership in place | Yes:  |  |
| Communicates with sponsor at least quarterly | Yes: LT members communicates with sponsor several times each month and work closely with sponsor’s planning of LQHs. LT members participate in LQHs with sponsor’s guests by creating and presenting LQH materials to global audiences. |  |
| Attend monthly NLC calls | Yes: Yes, the Chair and several other LT members attend these calls; 11 for the period August 2018 - June 2019. |  |
| Attend leadership orientation calls in November | Yes: Yes, the Chair and several other LT members attend these calls. |  |
| Attend position based training (Membership Chair, Communications Chair) if applicable.  | Yes: Yes, the LT members attended their respective training sessions. |  |
| Hold monthly network calls | Yes: Every month. |  |
| Prepare Meeting Agendas | Yes:  |  |
| Prepare Meeting Minutes | Yes: |  |
| Resources | InfoPAKsTitle(s): | Yes:Total: |  |
| Sample Forms/Policies for Virtual LibraryTitle(s): | Yes:Total: 20 |  |
| *ACC Docket* ArticleTitle(s): | Yes: Total: |  |
| ACC Top TenTitle(s): | Yes: Total: 1 |  |
| ACC Quick OverviewTitle(s): | Yes: Total: 1 |  |
| Forum Traffic: (ACC will provide stats, but it would be helpful to describe your efforts to engage members on the Forum)Low (0-0.99): Medium (1-1.99) High (2+): 50 points | Yes: 0.9 | No: |
|  | Unique Forum ContributorsLow (0-3.9%): Medium: (4-7.99%) High (8%+)  | Yes: 3.2% |  |
| Membership  | Membership Growth Percentage | Yes: | No: -4.5% |
| LQH/Network Call participation increases over last year | Yes: 18.26% increase. |  |
| Sends a newsletter | Yes: two. |  |
| Includes enhanced webpage elements | Yes: |  |
| Promotes ACC services/resources in newsletters, in email/social media, during monthly meetings, or annual survey | Yes: via a LinkedIn page. |  |
| Sends a monthly email | Yes: Invitation for Webinars and LQHS sent each month via ACC and LinkedIn. |  |
| Identify member interests through surveys or polls for programming, including, but not limited to Annual Meeting.  | Yes: |  |
| Programs:  | Legal Quick Hits Title(s): | Yes:Total: 11Titles: 1. International Trade – Minimize Risk While Creating Opportunities
2. Buying and Leasing Real Estate: A Cross-Border Comparison
3. International Arbitration - What Matters
4. Cybersecurity and the GDPR
5. The United States–Mexico–Canada Agreement: Changes Important to Business in the New Agreement How They May Affect You
6. 2018 Cybersecurity Round-up: A Global Perspective
7. US Tariffs on Steel, Aluminum and Products from China
8. Social Media Ethics in the Modern Age
9. Developing a Cross-border Program
10. Employment: Hiring and Transferring of Employees Internationally
11. Now What? Multinational Corporations Facing More Employment Lawsuits from All Fronts
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| Webcasts/Virtual RoundtablesTitle(s): | Yes: APAC focused with guest speakers from the APAC region and the U.S.Total: 3Titles: 1. APAC: Third Party Litigation Funding
2. APAC: International Trade – Minimize Risk While Creating Opportunities
3. APAC: GDPR: Ready or Not…
4. APAC: Form 990: Tricks of the Trade
5. APAC: Use of Social Media Influencers by Nonprofits
6. APAC: 2018 Cybersecurity Round-up: A Global Perspective
7. APAC: International Trade -- Tariffs
8. APAC: Social Media in the Modern Age
9. APAC: Developing a Cross-border Program
10. APAC: Employment: Hiring and Transferring of Employees Internationally
11. APAC: Now What? Multinational Corporations Facing More Employment Lawsuits from All Fronts
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| Co-Sponsored EventsTitle(s): | Yes:Total: 2 |  |
| Annual Meeting Participation:  | LDI Participation: | Yes:Total: 3 |  |
| Developed Program Submissions for AM and/or other ACC Meetings | Yes: Yes, the LT members developed six program submissions of which five were selected for the 2018 AM. |  |
| Holds AM Business Meeting | Yes: Yes |  |
| Sponsor hosts events for members and/or leadership | Yes: Five ILAN LT members participated in the sponsor’s annual international law convocation, Miami, FL. The ILAN LT members’ attendance was fully hosted by the sponsor and included a $500 travel stipend. |  |
| Strategic Alignment with ACC: | The network has continued to actively support ACC’s membership expansion outside the USA to include network members hosting “meet and greet” events with ACC members when traveling to other countries. The network’s sponsor also participates in ACC’s annual meeting in Europe and in other ACC meetings in APAC.  |

***Additional Questions for Network of the Year Submissions:***

1. Describe an innovative programming idea/theme your network promoted this year.

 Participation of LT members on monthly LQHs and webinars to include moderating the presentations and preparing and presenting the training materials long with attorneys from law firms affiliated with network’s sponsor.

1. Was your network involved in ACC Advocacy Initiatives? If so, please explain.
2. Describe how your network works with your sponsor to provide resources for your membership.

 The ILAN’s sponsor, Primerus, assisted the ILAN with its global outreach activities and facilitated meetings outside the U.S. between ILAN LT members with Primerus members interested in greater involvement with ACC.

1. How did your network utilize social media this year?

 The ILAN created a LinkedIn landing page which has 96 members. This initiative has provided the ILAN another web-based platform from which to announce its monthly LQHs and Webcasts along with attracting colleagues with an interest in the ILAN from around the world.

1. Describe any/all collaborations with other committees/chapters/outside organizations during the contest year?

 The ILAN collaborated with the Compliance & Ethics Network to organize and present two programs at the 2018 annual meeting.

1. What makes your Network especially worthy of receiving Network of the Year?

 The ILAN has taken significant steps to increase membership with emphasis on attaining new members outside the U.S. These efforts include monthly webcasts for the APAC region and individual ILAN leadership team members utilizing their personal time while on business travel outside the USA to meet with ILAN members to foster a collaborative relationships and enlist the assistance of those members to help grow ACC and ILAN membership.