



Memo

To: New to In-house Network Leadership
 From: Tori Payne, Associate Vice President for Leadership Development
 Date: October 10, 2019
 Re: 2020 Annual Meeting Call for Programs Data

In anticipation of the 2020 Annual Meeting Call for Programs opening on October 19, 2019, below you will find data to aid the Network in developing its program submissions.

ANNUAL MEETING NEW TO IN-HOUSE NETWORK SESSIONS SUBMISSIONS

Session	Attendees/Status
2019	
Grow Your Role: Advancing Your Duties and Title Inside and Beyond the Legal Function	429
Building Your Personal Brand	251
Developing Relationships and Getting Buy-In With Your Corporate Team	Declined
That One Thing On Your Mind - Small-Group Discussion of Pressing Matters	Declined
2018 (Final attendance numbers)	
Internal Investigation Workshop	202
Transitioning from the Law Firm	46
Bringing Your Company to the United States	Declined
Essential Non-Legal Skills for In-House Counsel	Declined
2017 (Final attendance numbers)	
Keeping it Ethical: The Corporation as a Client	387
Cybersecurity: Cyber Incident Response When You Didn't Have a Plan	173

Managing Litigation Before a Lawsuit	Declined
Navigating Internal Politics (a.k.a. Avoiding Landmines)	Declined
Investigation Workshop	Declined

2019 NEW TO IN-HOUSE NETWORK MEMBER SURVEY SUGGESTED TOPICS

Most popular topics, in decreasing order:

- Advanced Contracts Drafting Techniques and Tips for Indemnifications and Warranty Clauses
- Limitations of Liability and Insurance
- Balancing Business and Legal Roles While Protecting Privilege
- Basics of Drafting and Reviewing Contracts
- Advanced Contract Drafting Techniques and Tips for Choice of Law and Venue Clauses
- Negotiation skills
- In-House Career Paths
- Managing Outside Counsel
- Recent Employment Law Issues
- Creating value and growing the demand for corporate legal

2017-2019 NEW TO IN-HOUSE NETWORK ONLINE EVENT ATTENDANCE NUMBERS

APAC Call (APAC) – One-hour live presentations on the latest legal trends affecting organizations in the Asia-Pacific region and multinational companies. Available live or on-demand through the ACC Education Archive. CLE/CPD credit available for a fee.

EMEA Call (EMEA) – Thirty-minute-one hour live presentations on the latest legal trends affecting organizations in Europe, Africa, and/or the Middle East and multinational companies. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Legal Quick Hit (LQH) – Short (20 to 45-minute) presentations on the latest legal trends made on the monthly Network Teleconference calls. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Roundtable Discussion (R) – Thirty-minute-one hour live presentations on the latest legal trends featuring an interactive discussion between two or more industry or topic area experts. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Webcast (W) – One-hour live presentations on the latest legal trends. Available live or on-demand through the ACC Education Archive. CLE/CPD credit available for a fee.

Date	Event Title	Event Type	Views
2017 - 2019			
9/18/2019	Collaborating with and Learning about Internal Departments Outside of Legal SERIES, Part 2: Finance	LQH	23
7/17/2019	SERIES: Collaborating with and Learning about Internal Departments Outside of Legal, Part 1: IT	LQH	116
6/19/2019	Contracts – Negotiating What Matters	LQH	175
5/15/2019	How Current is Your Company's Employee Handbook	LQH	54
4/17/2019	Internal Investigation Interview Tips	LQH	60
3/20/2019	Getting to the Green Card	LQH	15
2/20/2019	Document Retention: Why You Need Policies	LQH	102
1/16/2019	The California Consumer Privacy Act (CCPA): What Companies Across the U.S. Should Know and Do Before January 1, 2020	LQH	195
12/19/2018	<u>Co-sponsored LQH with Real Estate</u> "No Mistletoe" and Other Workplace Holiday Party Employment Law Best Practices	LQH	21
11/29/2018	Effective Tools for Drafting and Negotiating Contract Indemnity, Limitation of Liability and Insurance Clauses	LQH	131
9/19/2018	Analyzing the Use of Representation and Warranty Insurance in M&A Deals: The Benefits, Risks and Key Considerations	LQH	22
8/15/2018	Key Issues to Consider before Signing a Non-Disclosure Agreement	LQH	135
7/18/2018	Lessons in Litigation: Practical Tips for Avoiding and Managing Litigation	LQH	40
6/20/2018	Top Five Steps for Immediate Action After a Cybersecurity Breach	LQH	51
5/16/2018	Key Components of ADA Compliance – From Public Access to Web Accessibility	LQH	53
4/18/2018	The FCPA Survival Guide: What To Do When You Discover A Problem	LQH	36
3/21/2018	How Current is Your Company's Employee Handbook – Does it Have What You Need?	LQH	101
2/21/2018	Leveraging and Protecting Trade Secrets	LQH	80

1/17/2018	Social Media and the Workplace – Employee Privacy and Employer Oversight of Electronic Communications in the Age of Social Media and Employee-Owned Devices	LQH	83
12/20/2017	In House & Parenting: How to thrive at Both!?	LQH	82
11/15/2017	Conducting an Effective Internal Investigation	LQH	80
11/8/2017	<i>Co-sponsored LQH with Real Estate</i> Executive Series Part I of II-Your Next In-house Move: Tips From Top Legal Recruiters	LQH	126

POPULAR NEW TO IN-HOUSE EGROUP DISCUSSION TOPICS

Date	Subject
2018-2019	
10/10/2018	contract life cycle management
1/29/2019	Latina In House Counsel Group
2/6/2019	Need for Mentorship
3/12/2019	Contract negotiations with public university
5/28/2019	Contract Management System
11/28/2018	Transactional drafting resources?
6/12/2019	SharePoint as a Contract Management System
8/1/2019	Company Concerns
7/26/2019	Disclaimer of Warranties in NDA
11/29/2018	Developing New Areas of Law/Skills
5/29/2019	Mentoring
1/25/2019	Protecting Customer Confidential Information Presentation
5/30/2019	New to GC Position/Self-Doubt
1/9/2019	Liability Caps for Compliance with Laws

2/4/2019	Vanguard Law Magazine
7/9/2019	Non-compete laws

IMPORTANT DATES

Item	Date
Program Chair Training Call	Wed., Nov. 20, 2019
Program Idea Submission Deadline	Mon., Jan. 6, 2020
Program Selection Notifications Sent	Fri., Feb. 14, 2020
Program Organizer Submission Deadline*	Mon., March 2, 2020
Program Organizer Training Call	TBA
Speaker Submission Deadline*	Fri., May 1, 2020
Course Material Submission Deadline	Fri., Aug. 28, 2020

**ACC confirms program organizer and speaker submissions on rolling basis*