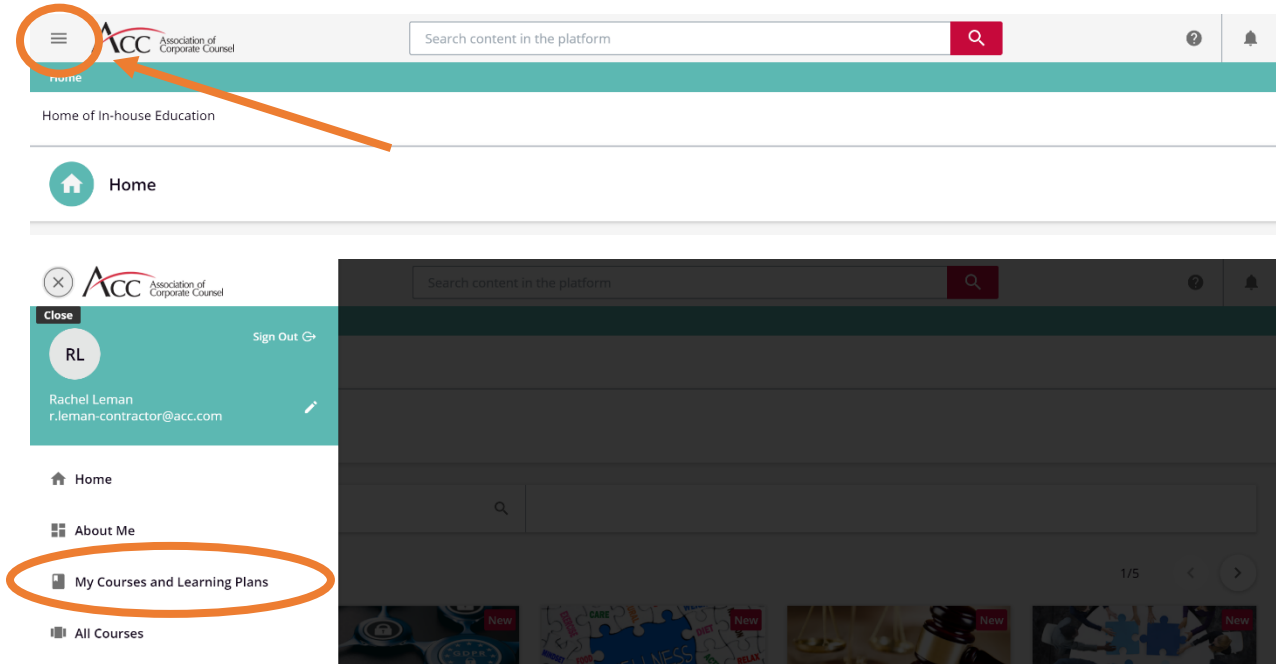
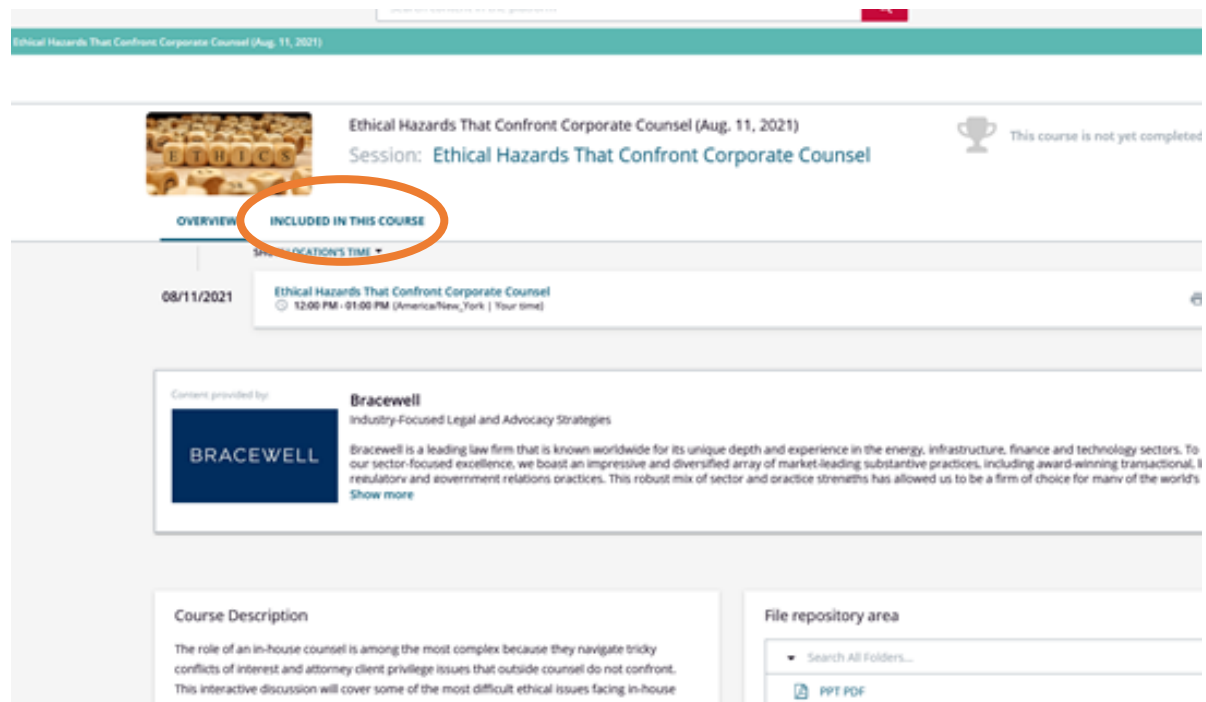


How to claim your certificate for an ACC Online Education course:

1. Please log into your profile using your member credentials at <https://onlined.acc.com/learn>.
2. When you register for a course, it is automatically added to your courses, found by selecting the menu in the top left of the homepage and “My Courses and Learning Plans” from the dropdown.



3. Select a program from your courses to get to that program’s course page.
4. Click on the “Included in the Course” tab (Orange circle):



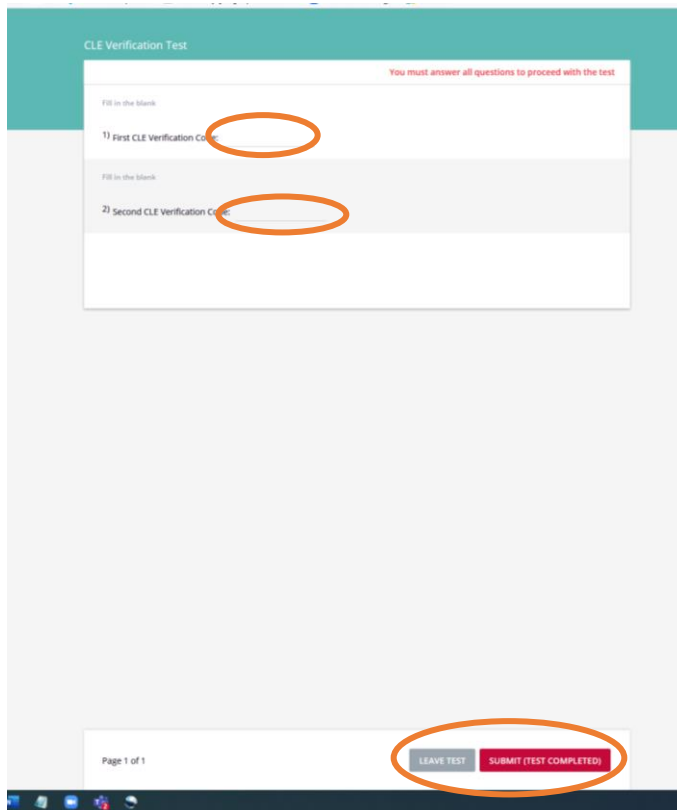
5. Click on the CLE Verification Test link (Orange circle)

The screenshot shows a course page with a header area containing a logo with the word 'ETHICS', the course title 'Ethical Hazards That Confront Corporate Counsel (Aug. 11, 2021)', and a session title 'Session: Ethical Hazards That Confront Corporate Counsel'. A trophy icon and the text 'This course is not yet completed.' are also present. Below the header, there are two tabs: 'OVERVIEW' and 'INCLUDED IN THIS COURSE'. The 'INCLUDED IN THIS COURSE' tab is active, showing a list of items: 'Course Feedback Form Survey' and 'CLE Verification Test Test'. The 'CLE Verification Test Test' item is circled in orange.

6. This will open the CLE Verification Test. Click on the red button labelled "Begin the Test."

The screenshot shows the 'CLE Verification Test' interface. At the top, it says 'CLE Verification Test'. Below this, there are six icons with corresponding text: '2 % Pass Mark', 'No Time limit', '2 Maximum Score', '2 No. of questions', '3 No. of attempts', and 'No Test cannot be resumed later.'. A red button labeled 'BEGIN THE TEST' is circled in orange. On the right side, there is a sidebar with the course title 'Ethical Hazards That Confront Corporate Couns...', '0 / 2 lessons completed', and buttons for 'PREVIOUS' and 'NEXT'. Below these are 'Course Feedback Form Survey' and 'CLE Verification Test Test' (with a checkmark icon). At the bottom, it says 'Content provided by: Bracewell Industry-Focused Legal and Advocacy Strategies'.

- Complete each fill in the blank question by entering both CLE verifications codes into the respective blank space and click on the red button labelled “Submit Test (Completed)” at the bottom of the screen.



- Once you have successfully completed the test, please click on the red “Download Your Certificate” button (Orange circle) to claim your certificate of attendance

