**[YEAR] Implementation Plan for ACC [Singapore] Chapter**

**Strategic Focus Areas: [Programs & Collaboration]**

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| Project  | Champion | Deadline | Achievement – Y (yes) N (no) O (ongoing) |
| Add new Board Members to ACRA:* David Sullivan
* Nicky Fell
* Jiajun Han
 | Corporate Secretary | February 2022 | O |
| Create Ethics and Integrity Policy | Corporate Secretary |  |  |
| Final Amendment of Articles of Association * Board Approval
* HQ Approval
* Update locally
 | VP and Corp Secretary |  | N |
| *Finalise Onboarding Pack for New Board Members* | *President and Exec Director* | *End January 2022* | *Y - Sent* |
| Save all Board documents to Sharepoint | Executive Director and President  | End January 2022 | O |
| Conflict of Interest (Re)Certifications | Corporate Secretary |  |  |
|  |  |  |  |