

Spring Leadership Development Institute

SESSION 5: Implementing the Power of Three: Action Planning



By in-house counsel, for in-house counsel®

Setting SMART Goals for ACC Chapters

Volunteer leaders play a vital role in driving the success of our chapters. To ensure you are working towards impactful objectives, we recommend using this framework for setting SMART goals.





The SMART Goal Framework

Specific Goals should be clearly defined and target a specific area for improvement.

- **Measurable** Progress towards the goal should be quantifiable, allowing for tracking and evaluation.
- Achievable Goals should challenge volunteers, but also be realistically attainable with their available resources.

Relevant Goals should align with the organization's overall mission and priorities.

Time-bound Goals should have a clear deadline to create a sense of urgency and focus.



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Implementing SMART Goals:

Best Practices

2

Define Objectives

Clearly articulate the desired outcomes and the rationale behind them.

Allocate Resources

Ensure volunteers have the necessary support, tools, and funding to succeed.

Monitor Progress

3

Regularly track progress and make adjustments to keep the goals on track.