



P.O. Box 32491 | Phoenix, AZ 85064

2024 – 2025 SPONSORSHIP PROGRAM

About ACC and the Arizona Chapter

The Association of Corporate Counsel (“ACC”) is the premier global legal association serving the diversified needs of its 46,000+ in-house counsel members all over the world. ACC has more than 60 chapters in its global network, including the Arizona Chapter. ACC and the Arizona Chapter promote the common professional and business interest of in-house counsel working for corporations, associations and other organizations.

The Arizona Chapter (the “Chapter”) is the preeminent organization of and for in-house counsel in the State of Arizona. The Chapter membership includes almost 500 in-house counsel from over 200 companies, non-profits, and government entities with a presence in Arizona. (See Appendix A – Companies Represented by AZ Chapter Members.) The Chapter seeks to advance the professional development of in-house attorneys in Arizona by offering top-notch CLE programs designed for them and opportunities to enhance professional relationships.

2024 – 2025 ACC, Arizona Chapter Sponsorship Program

Over many years, the Chapter, together with our Sponsors, has built a reputation for offering both top-quality CLE programs and networking opportunities for Arizona in-house counsel. As a result, our programs are popular and widely attended. Sponsorship provides our Sponsors with valuable client development opportunities to market services, share expertise, and enhance their reputation with current and potential clients.

The Chapter has developed our sponsorship program to increase the flexibility for sponsors and to enhance the interaction between members and sponsors. Please see the **2024 – 2025 Sponsorship Program Opportunities** for an overview of all sponsorship opportunities available to a variety of sponsoring organizations. We believe our Sponsorship Program offers Sponsors a unique and unparalleled opportunity to engage with almost 500 members who represent local, national and international organizations with a presence in Arizona.

In 2024 – 2025 the Chapter will continue to offer one meeting each month, with up to four (4) hours of CLE at each meeting. We began using this format in 2022 and have seen increased attendance by members from outside of the Phoenix metro area and by members who attended a Chapter meeting for the first time.

The Chapter will continue offering flexibility for the upcoming year that we believe enhances the sponsorship benefits. Highlights are below:

- **CLE Sponsorships:** We will collaborate with Sponsors to combine one of our full day CLE Sponsorships with one of Sponsor’s established client seminars. This partnership allows for unique cross-marketing opportunities in one cost-efficient event. The Sponsor connects with ACC members who are not already clients, and the Chapter connects with in-house counsel who are not ACC members. Further, the interaction among the attendees allows the Sponsor’s clients to informally speak to their experience with Sponsor and for ACC members to discuss the benefits of ACC membership. With a venue that can accommodate up to 160 guests, we have ample space to allow more Sponsor personnel and more Sponsor clients to attend the event. We work with Sponsors to:
 - Customize the schedule and format for the entire morning through the lunch hour;
 - Coordinate guest lists for invitations going to both the Chapter members and the Sponsor’s clients;

- Allow the Sponsor to market the event and share registration links on both Sponsor’s webpage and in client communications; and
- Offer a custom registration fee structure that gives the Sponsor the opportunity for a larger audience, while keeping the event cost efficient.
- **Roundtable and Leadership Host Sponsorships:** Roundtable and Leadership Host Sponsorships are available to all types of sponsoring organizations. These events do not need to offer CLE.
- **Virtual CLE:** Virtual CLE Sponsorships available to all law firms, accounting firms and other CLE providers. Our Chapter members, especially those who do not live in the Phoenix metro area, have expressed interest in having the opportunity for a one-hour CLE program available online. We are offering six (6) Virtual CLE Sponsorships.
- **Lunch & Learn with Experts:** New for 2024-2025 and available to law firms, accounting firms and other CLE providers. Provides networking in a small group setting as the exclusive host. Sponsor may use their own conference room if desired. We are offering six (6) Lunch & Learn with Experts CLE Sponsorships.

We look forward to collaborating with you on CLE Programs and other networking activities and to creating exciting and unique opportunities for our Chapter members and Sponsors to learn and spend time together.

2024 ACC Arizona Chapter Board of Directors

President	Kelleen Brennan , Sweetwater General Counsel
Vice President Nominating Vice-Chair	Amy Rasor , Motorola Solutions Regional Lead Counsel
Secretary Membership	Beth Schnell , Western Alliance Bank Legal Practice Group Director, Deposit & Bank Operations
Treasurer Sponsorship & Programs	Heather Bjella , Pinnacle West Capital Corporation Associate General Counsel
Assistant Treasurer Sponsorship & Programs	Jonathan Allred , Opendoor Technologies Inc. Assistant General Counsel
Past President Nominating Chair	Mark Rogers , Amkor Technology, Inc. Executive Vice President, General Counsel & Corporate Secretary
Communications Vice Chair	Katelin Anderbery , Flexivan Leasing LLC Vice President, Legal and Compliance
Membership Chair	James Curtin , Maricopa County Community College District Senior Associate General Counsel & Chief Privacy Officer
Membership Vice Chair	Bobbie Fox , CopperPoint Mutual Insurance Company Vice President, Legal and Compliance
Sponsorship & Programs Vice Chair	Margaret Gibbons , Equity Title of Arizona Vice President
Communications Chair	Sasha Glassman , Rogers Corporation Assistant General Counsel and Global Director of Compliance & Integrity

2024 ACC Arizona Chapter Board of Directors *(Continued)*

Audit Chair	Rob Longo , Waste Management Vice President and Managing General Counsel
Sponsorship & Programs Chair	Mary Beth Orson , Pathward Sr. Vice President, Deputy General Counsel & Corporate Secretary
Audit Vice Chair	Mona Stone , Goodwill of Central & Northern Arizona Executive Vice President, General Counsel, Chief Compliance Officer & Corporate Secretary
Sponsorship & Programs Vice Chair	Michael Walker , Avent, Inc. Vice-President, General Counsel Americas

The Board of Directors of the Chapter is pleased to invite you to participate in the 2024 – 2025 Sponsorship Program, and we look forward to working with you in the upcoming year.

Please email the Sponsorship and Programs Administrator (c.bookout@accglobal.com) with any questions.



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2024 – 2025 SPONSORSHIP APPLICATION MATERIALS

Sponsorship Program General Terms

- **Selection of CLE Sponsors and Topics.** Topics shall be determined according to the Chapter's Speaker and Sponsor Guidelines (See Appendix B). The Chapter will select CLE Sponsors based on the Chapter's needs, the quality of the proposal, prior support of the Chapter, the Chapter's desire to include Sponsors of varying sizes and specialties, prior experience (quality of past presentations, compliance with the program guidelines) and the timeliness of the application submission.
- **Event Cancellation.** CLE Programs must take place on the date scheduled by the Chapter. If a CLE Sponsor elects not to make the presentation on the agreed upon date, then the CLE Sponsor forfeits the sponsorship fee. All Sponsorship fees are non-refundable. In the event the Chapter cancels the program, the fee, or a portion thereof, shall be refundable to the Sponsor.
- **Sponsor Announcements/Invitations and RSVP.** The events are the Chapter's events. The Sponsor name and logo will be included on the Chapter's notices announcing the program. The Chapter shall retain ownership and control over and shall not share proprietary data, including its membership list, with sponsoring organizations. Registration must be coordinated through the Chapter Administrator or her/his designee. The Chapter will create an online registration page for each event and regularly send notices about the event to its members.
- **Administration of Sponsorship Benefits and Requirements.** Sponsors must provide a signed Web-Linking Agreement before Sponsor information will be posted to the Chapter webpage; and Sponsor agrees to comply with the Chapter's Speaker and Sponsor Guidelines on Appendix B of these included in the sponsorship application materials.
- **Exceptions and Updates to Guidelines.** The Chapter President may make exceptions to these guidelines for good cause and in the best interests of the Chapter. The Chapter reserves the right to create and to put into place other sponsored programs not described in these guidelines.
- **Other Items.**
 - The Chapter does not warrant or guarantee (i) the number of the Chapter members that will attend the sponsored program or (ii) any results from the opportunity for the applicant to sponsor or present the sponsored program.
 - All Sponsorships are available on an annual (October – September) basis. Submission of an application for sponsorship does not guarantee a sponsorship.

Application Process & Deadline

- **Applications are due by 5:00 pm (MST) on Friday July 26, 2024**
- **Email completed application to: c.bookout@accglobal.com**
- Applications received after 5:00 pm on Friday July 26, 2024 will receive consideration only after the applications received by the application deadline.
- Please do not send payment with your application. An invoice with payment instructions will be sent once the Chapter selects the 2024 -2025 Sponsors.



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2024 – 2025 SPONSORSHIP PROGRAM OPPORTUNITIES

Category & Price	Eligible Sponsors	Description & Benefits
<p>Full-Day CLE Exclusive Sponsor</p> <p><i>Number available varies with applications received</i></p> <p>\$6,000 each</p>	<ul style="list-style-type: none"> • Law firms • Accounting firms • Other CLE providers 	<ul style="list-style-type: none"> • Exclusive sponsor for one monthly meeting • Provide up to 4 hours of CLE programs • Ability to customize program schedule • 10 complimentary registrations <p><i>We now offer the option to customize a Full Day Sponsorship by combining it with one of your existing client seminars. Please contact the Sponsorship and Programs Administrator for more information.</i></p>
<p>Half-Day CLE Co-Sponsor</p> <p><i>Number available varies with applications received</i></p> <p>\$3,500 each</p>	<ul style="list-style-type: none"> • Law firms • Accounting firms • Other CLE providers 	<ul style="list-style-type: none"> • Co-Sponsor for one monthly meeting • Provide 2 hours of CLE programs • 5 complimentary registrations
<p>Virtual CLE</p> <p>Six (6) available</p> <p>\$1,500 each</p>	<ul style="list-style-type: none"> • Law firms • Accounting firms • Other CLE providers 	<ul style="list-style-type: none"> • Host a one-hour webinar CLE program • Flexibility on the time of day the program is offered • Reaches ACC members outside of Phoenix <p><i>(In addition to the Sponsorship Fee, Sponsor provides the webcast technology and pays any costs and fees related to the use of the webcast technology)</i></p>
<p>Roundtable</p> <p>Three (3) available</p> <p>\$2,500 each</p>	<p>All applicants</p>	<ul style="list-style-type: none"> • Exclusive host of a lunch or dinner to network in a small group setting • Does not require preparation of a CLE Program • Ability to target Sponsor’s selected group, such as: CLO/GC, practice area specialties, specific industry, new to in-house <p><i>(In addition to Sponsorship Fee, Sponsor pays for all event costs)</i></p>
<p>Lunch & Learn with Experts</p> <p>Six (6) available</p> <p>\$2,000 each</p>	<ul style="list-style-type: none"> • Law firms • Accounting firms • Other CLE Providers 	<ul style="list-style-type: none"> • Host a one (1) hour CLE program • Exclusive host in a small group setting • Ability to hold program in Sponsor’s own conference room • May combine multiple Lunch & Learn Sponsorships to offer a series of scheduled programs <p><i>(In addition to Sponsorship Fee, Sponsor pays for all venue fees and meal costs)</i></p>

Category & Price	Eligible Sponsors	Description & Benefits
<p>Leadership Host</p> <p>One (1) Available</p> <p>\$2,000</p>	<p>All applicants</p>	<ul style="list-style-type: none"> • Host the social portion of a Chapter Board meeting to network with Chapter leaders (<i>Sponsor does not attend the business portion of Board meeting</i>) • Does not require preparation of CLE program <p><i>(In addition to Sponsorship Fee, Sponsor pays for all costs for the social portion of meeting)</i></p>
<p>Business Operations</p> <p>Six (6) Available</p> <p>\$1,000 each</p>	<ul style="list-style-type: none"> • Accounting Firms • Compliance Training Vendors • Cybersecurity Consultants • Forensic Consultants • Insurance Providers/Consultants • Inves5gation Consultants • Legal Operations Consultants • Privacy Vendors • Professional Development Consultants • Software Vendors 	<ul style="list-style-type: none"> • One complimentary registration to any 5 of the monthly CLE meetings • Ability to get to know Chapter Members without being a CLE provider • Opportunity to distribute information about products & services
<p>Professional Development</p> <p>One (1) Available</p> <p>\$1,500</p>	<ul style="list-style-type: none"> • Career Counselors • Executive Coaches • Legal Placement Firms • Legal Recruiters 	<ul style="list-style-type: none"> • One complimentary registration at each monthly CLE meeting • Monthly email distribution of opportunities available through the sponsor • Opportunity to host two events during the year targeting any aspect of career development, career coaching or employee retention <p><i>(In addition to Sponsorship Fee, Sponsor pays for all event costs)</i></p>
<p>Community Service</p> <p>Two (2) Available</p> <p>Stand-Alone Community Service Sponsorship \$1,000 each</p> <p>Combined with Sponsorships of \$3,000 to \$4,999 \$500 each</p> <p>Combined with Sponsorships of \$5,000 to \$5,999 \$250 each</p> <p>Combined with Sponsorships of \$6,000 or More No Fee</p>	<p>All applicants</p>	<ul style="list-style-type: none"> • Host a community service project with Chapter Members • Discounted fees for CLE Sponsors <p><i>(In addition to Sponsorship Fee, Sponsor pays for all event costs)</i></p>

Category & Price	Eligible Sponsors	Description & Benefits
<p>Social Activity</p> <p>Two (2) Available</p> <p>Stand-Alone Activity Sponsorship \$1,500.00</p> <p>Combined with Sponsorships of \$3,500 to \$4,999 \$750 each</p> <p>Combined with Sponsorships of \$5,000 to \$6,999 \$500 each</p> <p>Combined with Sponsorships of \$7,000 or More \$250 each</p>	<p>All applicants</p>	<ul style="list-style-type: none"> • Host a social activity with Chapter Members • Discounted fees for CLE Sponsors <p><i>(In addition to Sponsorship Fee, Sponsor pays for all event costs)</i></p>



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SPONSORSHIP APPLICATION COVER SHEET

Please include this cover page with your application

Applications are due by 5:00 pm (MST) on Friday July 26, 2024

SPONSOR INFORMATION	
Name	
Website	
Address	
RELATIONSHIP CONTACT	
<i>Please list the person ACC AZ Chapter Members should contact for information about professional services</i>	
Name	
Email	
Phone	
MARKETING CONTACT	
<i>Please list the person that the Chapter Administrator should contact to coordinate your sponsorship</i>	
Name	
Email	
Phone	
SPONSOR NOTES	
<i>Please include additional information you want the Chapter to consider</i>	

Please email application to: c.bookout@accglobal.com by 5:00 pm MST on Friday July 26, 2024

Please direct questions to: Cathy Bookout, ACC Arizona Chapter Sponsorship and Programs Administrator:

c.bookout@accglobal.com



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2024 - 2025 VIRTUAL CLE SPONSORSHIP REQUEST

Eligible Sponsors: law firms, accounting firms & other CLE providers

Description	
Opportunity to host a one (1) hour CLE webinar program for AZ Chapter members.	
Sponsorship Fee	
\$1,500 each	
<input style="width: 50px; height: 20px; border: 1px solid red;" type="text"/>	
Number Requested	
Six (6) available	
<i>In addition to the Sponsorship Fee paid to the Chapter, Sponsor is responsible for providing webcast technology and any costs and fees related to the use of the webcast technology</i>	
Proposed Topic(s)	
<i>Please complete and include a Proposed CLE Topics Form with your application when requesting a Virtual CLE Sponsorship.</i>	
Proposed Date(s)	Proposed Time of Day
<i>Please list dates in order of preference. Exclude AZ Chapter monthly meeting dates.</i>	<i>Please use Mountain Standard Time</i>
<ul style="list-style-type: none"> • • • 	Start Time: <hr style="width: 100%; border: 0; border-top: 1px solid black; margin: 5px 0;"/> <div style="display: flex; justify-content: center; gap: 20px;"> <div style="text-align: center;"> <input style="width: 30px; height: 20px; border: 1px solid red;" type="text"/> a.m. </div> <div style="text-align: center;"> <input style="width: 30px; height: 20px; border: 1px solid red;" type="text"/> p.m. </div> </div>
Sponsor Notes	
<i>Please include additional information you would like the Chapter to consider</i>	

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2024 - 2025 ROUNDTABLE SPONSORSHIP REQUEST

Eligible Sponsors: Available to all organizations

Description								
<p>Opportunity to network with a Sponsor-selected small group of Chapter members over lunch or dinner. Sponsor may, but is not required, to offer a CLE component. Sponsor controls the number of Chapter members who may attend, date of event (<i>excluding AZ Chapter meeting dates</i>), venue, and time. Chapter will assist Sponsor with guest list as needed.</p>								
<p><i>Suggested Groups</i></p> <ul style="list-style-type: none"> • General Counsel/ Chief Legal Officer • New to In-House • Practice Area Specialty • Industry Specific 								
Sponsorship Fee		Proposed Event Details						
<p>\$2,500 each <i>Three (3) Available</i> Number Requested</p> <div style="border: 1px solid red; width: 50px; height: 50px; margin: 10px auto;"></div> <p><i>Sponsor is responsible for the Sponsorship Fee paid to the Chapter and for payment of all costs and fees for the Roundtable event</i></p>		<p>Proposed Group:</p> <p>Proposed Number of Guests:</p> <table border="1"> <tr> <td>Proposed Time</td> <td>Lunch</td> <td><input style="width: 40px; height: 20px;" type="text"/></td> </tr> <tr> <td></td> <td>Dinner</td> <td><input style="width: 40px; height: 20px;" type="text"/></td> </tr> </table> <p>Proposed Dates</p> <ul style="list-style-type: none"> • • • <p><i>(Please list 3)</i></p>	Proposed Time	Lunch	<input style="width: 40px; height: 20px;" type="text"/>		Dinner	<input style="width: 40px; height: 20px;" type="text"/>
Proposed Time	Lunch	<input style="width: 40px; height: 20px;" type="text"/>						
	Dinner	<input style="width: 40px; height: 20px;" type="text"/>						
Sponsor Notes								
<p><i>Please include additional information you would like the Chapter to consider</i></p>								

Please email application to: c.bookout@accglobal.com by 5:00 pm MST on Friday July 26, 2024

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2024 - 2025 LUNCH & LEARN WITH EXPERTS SPONSORSHIP REQUEST

Eligible Sponsors: law firms, accounting firms & other CLE providers

Description

Exclusive opportunity to host a one (1) hour CLE lunch & learn program in a small group setting, and network with Sponsor-selected Chapter members. Sponsor may, but is not required to, hold event in Sponsor's own conference room. Multiple Lunch & Learn with Experts Sponsorships may be combined to offer a series of scheduled programs. Sponsor controls the number of Chapter members who may attend, date of event (excluding AZ Chapter meeting dates), and venue. Chapter will assist Sponsor with guest list as needed.

Suggested Groups

- General Counsel/ Chief Legal Officer
- New to In-House
- Practice Area Specialty
- Industry Specific

Sponsorship Fee

\$2,000

Six (6) available

Sponsor is responsible for the Sponsorship Fee paid to the Chapter and for payment of all venue fees and meal costs.

Sponsor Notes

Please include additional information you would like the Chapter to consider

Please email application to: c.bookout@accglobal.com by 5:00 pm MST on Friday July 26, 2024

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2024 - 2025 BUSINESS OPERATIONS SPONSORSHIP REQUEST

Eligible Sponsors: Accounting Firms, Compliance Training Vendors, Cybersecurity Consultants, Forensic Consultants, Insurance Providers/Consultants, Investigation Consultants, Legal Operations Consultants, Privacy Vendors, Professional Development Consultants, Software Vendors

Description
Opportunity for organizations who do not offer CLE programming to meet and get to know the AZ Chapter and our members through attending events. Sponsorship includes complimentary registration to five (5) monthly Chapter CLE meetings.
Sponsorship Fee
\$1,000 each
<input data-bbox="747 884 844 972" type="text"/> Six (6) available Number requested
Sponsor Notes
<i>Please include additional information you would like the Chapter to consider</i>

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2024 - 2025 COMMUNITY SERVICE SPONSORSHIP REQUEST

Eligible Sponsors: Available to all organizations

Description		
Opportunity to host a community service project with AZ Chapter members. <i>See Appendix E – Suggested Community Service Activities</i>		
Sponsorship Fee		
Stand-Alone Community Service Sponsor \$1,000	Two (2) Available Number Requested <input style="width: 50px; height: 30px; border: 1px solid red;" type="text"/>	<i>Sponsor is responsible for the Sponsorship Fee paid to the Chapter and for the payment of all costs and fees for the Community Service Activity</i>
Combined with Sponsorships of \$3,000-\$4,999 \$500	<input style="width: 50px; height: 30px; border: 1px solid red;" type="text"/>	
Combined with Sponsorships of \$5,000-\$5,999 \$250	<input style="width: 50px; height: 30px; border: 1px solid red;" type="text"/>	
Combined with Sponsorships of \$6,000 or More No Fee	<input style="width: 50px; height: 30px; border: 1px solid red;" type="text"/>	
Proposed Community Service Activity		
Description:		
Proposed Date: <input style="width: 150px;" type="text"/> • <input style="width: 150px;" type="text"/>		
<i>(Please provide 2 choices)</i>		
Approximate Duration: <input style="width: 150px;" type="text"/>		Attendance Capacity: <input style="width: 150px;" type="text"/>
Guest Policy: <i>(number of guests allowed per member, adult-only or family-friendly activity, include child age restrictions)</i>		
Please list any specific skills or physical abilities required to participate in the project:		
Sponsor Notes		
<i>Please include additional information you would like the Chapter to consider</i>		

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2024 - 2025 SOCIAL ACTIVITY SPONSORSHIP REQUEST

Eligible Sponsors: Available to all organizations

Description

Opportunity to host social activities for members [See Appendix F – Suggested Social Activities](#)

Sponsorship Fee

Stand-Alone Social Activity Sponsor

\$1,500

Two (2) Available
Number Requested

Combined with Sponsorships of \$3,500 to \$4,000

\$750

Sponsor is responsible for the Sponsorship Fee paid to the Chapter, and for payment of all costs and fees for the Social Activity Number Requested

Combined with Sponsorships of \$5,000 to \$6,999

\$500

Combined with Sponsorships of \$7,000 or More

\$250

Proposed Social Activity

Description:

Proposed Date: •

(Please provide 2 choices)

Time of Day:

Approximate Duration:

Attendance Capacity:

Guest Policy *(number of guests allowed per member, adult-only or family-friendly activity, include child age restrictions)*

Sponsor Notes

Please include additional information you would like the Chapter to consider

Please email application to: c.bookout@accglobal.com by 5:00 pm MST on Friday July 26, 2024

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APPENDIX A

Companies Represented by AZ Chapter Members

A

Accelerated Debt Solutions Inc	Amkor Technology	Arizona State University
ADP	APCO Holdings, LLC	Array
Advantage Solutions	APL Logistics, LTD	Arrow Electronics, Inc.
ALAW	Apogee Physicians	ASM International NV
Albertsons Companies, Inc	ArborWorks	ASML US, Inc.
Align Technology, Inc.	Aristocrat Technologies, Inc.	Asset Preservation Wealth & Tax
Allstate Insurance Company	Arizona Association of REALTORS	Assurant, Inc.
Altitude Financial Corporation	Arizona Cardinals Football Club LLC	Atlas Healthcare Partners, LLC
American Airlines, Inc.	Arizona Diamondbacks	Attentive Mobile Inc
American Automobile Association of Northern California, Nevada & Utah	Arizona G&T Cooperatives	Avnet, Inc.
American Vision Partners	Arizona Public Service Corp.	

B

Bank of Montreal	Benchmark Electronics, Inc.	Blue Cross Blue Shield of Arizona
Banner Health	Best Western International, Inc.	Blue Yonder
BASIS Educational Group		

C

Camelback Administrative Group, Inc.	Childhelp, Inc.	Colossal Management LLC
Cardone Ventures, LLC	Chime Financial, Inc.	Conduent
Carlisle Companies Incorporated	CMOC	Consumer Cellular, Incorporated
Carvana, LLC	CNA	CopperPoint Insurance Companies
Centuri Group, Inc.	CNA National Warranty Corporation	Covetrus, Inc.
Charles Schwab & Co., Inc.	Coalition, Inc.	Crown Canyon Capital

D

DEPCOM Power, Inc.	Discount Tire Company	Drivetime
Desert Financial Credit Union	DMB Development LLC	

E

Edward Jones	Envisics Ltd	Equity Title of Arizona
Elanco Animal Health	EPCOR Water	eXp Realty, LLC
Elasticsearch, Inc.		

F

Farmers Insurance Exchange	FlexiVan Leasing LLC	Freedom Financial Network, LLC
FIS	Footprint International	Freeport-McMoRan Inc.
Flex Technologies Group	Forever Living Products International	Fundamental Income

G

Gen Digital Inc.	GoDaddy	Gowan Company LLC
	Goodwill of Central and Northern	
General Dynamics Mission Systems	Arizona	Greystar
Genuine McCarthy Enterprises, Inc.	Goodwill of Central Arizona	Grimaldi's Coal Brick Oven Pizzeria, Inc.

GHD Group

H

Haleon	Hickman's Family Farms	HonorHealth
Harkins Administrative Services, Inc.	Hims & Hers	Hyland Software, Inc.
Hepalink USA Inc.	Honeywell International Inc.	

I

Independence Pet Group, Inc.	Insight Enterprises	Isola USA Corporation
Infinion Technologies Americas Corp.	Intel Corporation	

J

Jacobs Engineering Group Inc.	Jones Lang LaSalle Inc	
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M

Magellan Health, Inc.	McCarthy Holdings	Midwestern University
Make-A-Wish Foundation of America	McKesson Corporation	Mister Car Wash, Inc.
Maricopa Community Colleges	Meritage Homes Corp.	Mosaic Building Group Inc.
MAX at Kierland	MFIB, LLC	Motorola Solutions, Inc.
Mayo Clinic	Microchip Technology Inc.	Mountain Park Health Center

N

New Freedom	Nextiva, Inc.	Nikola
NexMetro Communities		

O

Offerpad	Opendoor Technologies Inc.	Outlier
ON Semiconductor	Oracle America, Inc.	

P

P.F. Chang's China Bistro, Inc.	PetPartners, Inc.	Pinnacle West Capital Corporation
Palo Alto Networks, Inc.	PetSmart LLC	Pipl Search Ltd.
Pathward, N.A.	Phoenix Children's Hospital	Plexus Worldwide, LLC
PayPal, Inc.	Pine Tree Commercial Realty, LLC	Ports America
PEM Real Estate Group	PING	Progress Residential
Persefoni AI	Pinnacle Fertility, Inc.	

R

Rain Carbon Inc.	Redirect Health	Roche Diagnostics
Raytheon Missiles & Defense	Republic Services	Rogers Corporation
Realty Income Corporation	Rio Tinto	RWE Clean Energy, LLC

S

Sabey Corporation	Sedgwick, Inc.	Southwest Industrial Rigging
Sagicor Life Insurance Company	Services Group of America, Inc.	STORE Capital
Salt River Project	Shamrock Foods Company	Sun Health Services
Scottsdale Insurance Company	SmartRent	Sweetwater Sound
SDB Contracting Services	Southern California Gas Company	

T

TE Connectivity	Thrive Services Group	Trulieve, Inc.
Telgian Holdings, Inc.	TPUSA, Inc.	TSMC North America
TEP	Translational Drug Development	TTEC Services
The Wolff Company	Troon Golf	Tucson Airport Authority

U

UBS Business Solutions AG CH	Universal Technical Institute, Inc.	US Foods, Inc.
U-Haul International, Inc.	University of Phoenix	USAA

V

Valley Metro Rail, Inc.	Varian A Siemens Healthineers Company	Vitalant
Vanguard	Verizon	Voya Financial
Vanta Global	Versum Materials, Inc.	Vulcan Materials Company

W

W.L. Gore & Associates, Inc.	WebPT, Inc.	WillScot Mobile Mini
Waste Management	Western Alliance Bank	Wolters Kluwer
Webcast Plus LLC dba GlobalMeet	Willmeng Construction, Inc.	WSP USA Inc.

Y

YAM Holdings, LLC	YAM Management, LLC
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Z

Zaviant	Zendesk	ZEVX, Inc.
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APPENDIX B

SPEAKER AND SPONSOR GUIDELINES

These guidelines shall apply to all Chapter programs featuring a speaker.

The Board of Directors of the Chapter has concluded that it is desirable to bring greater uniformity to presentations by speakers at the Chapter's programs and believes that by adopting these Guidelines the Board will further the Chapter's primary mission of offering high quality Continuing Legal Education to the Chapter members. The Board recognizes that fairness to potential sponsoring organizations is important to the Chapter's mission. Further, the substantive quality of presentations is important to the meeting attendees and the success of the Chapter.

- **General Guidelines.** The term "Speaker" or "Sponsor" shall include the individual making the presentation and the organization to which the Speaker belongs.
 - **Absent advance permission from the Chapter, all Speakers at a program must be employed by the sponsoring organization for that program.**
 - If a Sponsor chooses to offer the CLE program(s) in a panel discussion format with expert panelists comprised of both attorneys and business professionals who are topical experts, the Sponsor must notify the Chapter of that no less than thirty (30) days prior to the meeting. At that time, the Sponsor must submit the name(s) and organization(s) of all members of the panel to the Chapter for approval.
- **General Presentation Guidelines.** All presentations shall comply with the following General Guidelines. The Chapter Administrator shall work with the Chapter leadership and the Speaker and Sponsor to implement the Guidelines.
 - The selection of the Sponsors shall not imply any endorsement from the Chapter.
 - The Chapter shall not share any proprietary information with the Sponsors.
 - In setting any sponsorship arrangements, the Chapter shall consider how the proposed sponsor arrangement compares to sponsorship arrangements in the past year to promote fairness among sponsors.
 - **Presentation Content Guidelines.** The Sponsor may request assistance from the Chapter to ensure the presentation content meets these Guidelines. The Speaker shall be responsible for the substantive content of the presentation. Presentations should contain the following elements:
 - Programs for which Continuing Legal Education (CLE) credit is given shall meet the time requirements set forth by the State Bar of Arizona (60 minutes per hour);
 - The topic shall be addressed from the perspective of the in-house counsel;
 - The presentation must contain useful, substantive and relevant information for the program attendees;
 - The Sponsor must provide, at Sponsor's expense, substantive printed handouts related to the presentation topic (the Chapter strongly encourages the Sponsor to include outlines or checklists of practical tips for in-house counsel in the printed handouts);

- Shortly after the presentation, the Chapter will post the CLE Materials on a member restricted portion of the Chapter's page on www.acc.com for Chapter members' reference; and
 - Sponsors shall not market their services or organizations during their presentation or in their written handout materials, except that speaker's and sponsor's name and contact information, along with a short paragraph identifying the products or services, may be added to the written handout materials without approval of the Chapter.
- **Role of the Chapter Administrator.**
 - The Chapter Administrator shall be responsible for administering these Guidelines. Any questions about the interpretation should be directed to the Chapter President, Vice President, Treasurer or Secretary.
 - The Chapter Administrator shall confirm all engagements and financial arrangements with the Sponsor, and all such confirmation shall be sent electronically.
- **Exceptions to the Guidelines.** The Chapter President, Vice President, Treasurer or Secretary may make exceptions to these Guidelines for good cause and in the interests of the Chapter.

APPENDIX C

SUGGESTED CLE TOPICS

- Intellectual Property & Technology
- Non-Profit Legal Issues
- Corporate Law and Governance
- AI Impact on Legal
- Document Retention Policies
- Leadership
- How to Write a Legal Audit Opinion
- Recruitment, General Professional Development
- Privacy Issues
- Contract Drafting (advanced)
- Legal Operations
- Investigations - Best Practices
- Managing Supply Chain ESG in Your Contracting Process
- DGCL Section 102(b)(7) - Exculpation provisions to eliminate or limit the personal liability of officers for breach of the fiduciary duty of care
- Commercial Leases - Twenty Topics to Negotiate
- Current Developments in Merger Enforcement
- Antitrust - Partial Ownership, Interlocking Directorates, Private Equity
- Patent Prosecution - Foreign Filing Licenses and Export Licenses
- SEC Climate Change Disclosure Rule
- How to Avoid Immigration-Related Discrimination when Complying with U.S. Export Control Laws
- Foreign Direct Product Rule - Seagate and Huawei
- Responding to Software Licensing Audits
 - Privacy: overview of state laws on employee & data privacy; practical advice on policies, contract provisions with vendors & best practices
- Minutes of Board Meetings
- The ABC's of DEI
- Guidance for In-House Counsel appointed as an Arbitrator (Maricopa County)
- Government Use of Big Data in Criminal Investigations
- What is Reasonable Accommodation Post-COVID?
- What to Know About Revenue Recognition When Drafting Contracts
- Loss Contingencies – When to Set a Reserve & How Much
- Compliance with International Privacy Rules (EU, China, Canada)
 - Insurance – what in house counsel should know about coverage including: D&O, Work comp, property & liability, & cyber; standard contract provisions for vendors (what to ask for and why), how indemnity provisions effect coverage
- Developments in Insurance for Cyber-Liability
- Enforcing Social Media Policies with Employees
- Regulatory Response to Climate Change
- Compliance with State Privacy Rules
- What Happens to Pending Litigation Post-Acquisition?
- Best Practices for Conducting Effective Internal Investigations
- New Economic Sanctions and Trade: 2024
- A Practical Step by Step Guide to Responding to Retaliation Claims
- False Claims Act Litigation – When the DOJ Does/Does Not Intervene
- Shareholder Activism: What Should General Counsel Be Telling Boards Now?
- FCC Regulation of IoT

- Making Sure Departing Employees Do Not take Trade Secrets Out the Door
- Compliance & Ethics – Global and Cross Border Investigations
- Understanding ISS and Glass Lewis Ratings
- 2024 Corporate Whistleblowing Update
- Top Priorities for Privacy and Security Regulators
- Cybersecurity: Updates for Managing Incidents, Including Ransomware, Spear Phishing, Phishing & Click Baiting
- SEC Comment Letters Recent Trends
- International Arbitration – Where? What Rules?
- Update on CFIUS Review
- When Regulators Take Enforcement Action Against In-House Counsel
- Approach a Compliance Risk Assessment Effectively
- Criminal Antitrust Enforcement – No Poaching Agreements
- Corporate Misconduct: When Are In-House Counsel & Compliance Officers at the Most Risk?
- Recent Developments in Arizona Law (Cases, New Statutes)
- Government Contracts: Updates for 2024
- False Claims Act Developments at the National and State Level
- Key Contract Terms for Cloud Computing Agreements
- Fundamentals of Swaps/Derivatives for Corporate End–Users
- Fundamentals of Consumer Protection
- Structuring and Negotiating Private Equity Investments
- Delaware Case Law: “Commercially Reasonable Efforts” or “Best Efforts”?
- Software: Audits & Licensing Disputes
- EEO Update – Supreme Court and Important Appellate Decisions
- Antitrust: Participating in Industry Standard Setting
- Antitrust Counseling: Bundled Prices, Loyalty Discounts and Exclusive Dealings
- Patent Infringement Actions at the International Trade Commission
- Compensation Committees – Independence and Compensation Consultants
- Recent Developments in Employee Benefits
- Business Interruption Insurance: Basics and Policy Enforcement
- US Export Law Compliance
- Department of Commerce/BIS Requirements for Participating in International Standards Bodies
- Software Licensing – Don’t Forget About the Boilerplate
- DOJ/FTC Merger Guidelines for Non–M&A Lawyers
- CHIPS & Science Act
- ERISA Breach of Fiduciary Duty Litigation
- Delaware Law Developments 2024 for In-House Counsel
- Real Estate in the Metaverse
- Guiding In-House Counsel through a Restatement (SEC, NASDAQ/NYSE)
- Securities Laws Update
- Doing Business in (Canada, Mexico, Brazil, Europe, South Korea, Vietnam)
- Inflation Reduction Act
- Recent Developments State and Local Taxes

APPENDIX D PAST CLE TOPICS

2024

September

- Recent Developments State and Local Taxes
- Commercial Leases - Twenty Topics to Negotiate

August

- What In-House Counsel needs to know about the PCAOB's NOCLAR Proposed Amendment to auditing standards
- A Practical Guide to Manage the In-House Counsel's Role in a Company's Audit
- Best Practices for Conducting Internal Investigations
- Rep & Warranty Insurance in M&A Transactions

June

- California Legal Update
- Annual Ethics Briefing
- Lessons Learned from GCs Behaving Badly (Allegedly)
- Employee Mental Health and Safety

May

- EEO/Employment Law Update
- Labor Law Update
- Best practices for leaves and accommodations
- AI in Employment Law
- ROUNDTABLE EVENT: Current Issues in Legal Ethics

April

- Compliance with International Privacy Rules
- Recent Developments in AZ Law (Cases & Statutes)
- Making Sure Departing Employees Do Not Take Trade Secrets Out the Door
- Planning for Joint Ventures and Other Strategic Alliances
- ROUNDTABLE EVENT: Robotics and Restrictive Covenants: Discussion of Current Trends and What's to Come

March

- Refinancings for Maturing Loans in a Tight Credit Market
- Ethics Topic - Cyber Incidents and Their Ethical Implications
- Building Contracts that Avoid Future Litigation
- Emerging Trends: Delving into Current Issues Facing In-House Counsel
- VIRTUAL EVENT: Key Considerations in Working with an External Investigator

February

- Employment Updates
 - Wage & Hour
 - Leave & Accommodations
 - Affirmative Action & Diversity Implications
- Arizona & California State Law Updates
- Employee Benefits
- Labor & Union Updates
 - Joint Employer
 - Labor
- Immigration & I-9 Compliance Updates

January

- Arizona Land Use in 2024: Economic Development Opportunities and Nearshoring Issues
- Top 10 Employee Benefits of which In House Counsel be Aware
- Attorney Obligations: Using and Disclosing Client Data
- Sustainability, Risk & Opportunity: Impacts of ESG

2023

December

- Water Changes Everything, an Update on Water in Arizona and the Southwest
- Cryptocurrency, Blockchain, and Financial Crime
- Developments in Insurance for Cyber-Liability
- Fundamentals of Consumer Protection

November

- What In-House Counsel Should Know About Generative Artificial Intelligence
- Latest Private Equity M&A Structures
- Navigating Disputes with Distressed Companies
- 20 IP Issues to Spot as an In-House Attorney

October

- The Next Generation of Repurposing Real Estate
- Commercial Real Estate's Next Wave of Financial Distress: Challenges and Solutions –
- Creating Influence: Legal Issues in Influencer, Endorsement and Sponsorship Agreements

September

- Zen & the Art of Contract Drafting
- Data Privacy Update - 2023's New State Laws & Related Developments
- Current Market Trends in M&A Transactions
- Dive into trade secret Protections-Best practices, common pitfalls, & thrilling retelling of others mistakes will be discussed to help your organization better protect this often overlooked & incorrectly managed intellectual property

August

- Recent development in Arizona and Federal Law on arbitration agreements
- How to use outside counsel wisely: to learn about how outside counsel can improve your efficiency, including a detailed dissection of most contracts' typical limitation of liability clause. These topics may sound unrelated, but they are not.
- Tax Planning for Joint Ventures
- TBA

June

- Annual Ethics Briefing
- Stress & Mental Health of In-House Counsel

May

- Leveraging Social Media Against Claims from First Report to Jury Selection
- M&A - NDAs, LOIs and Traps for the Unwary
- Do's & Don'ts for Building a World-Class Legal Department
- Class Actions - Best Practices to Manage and Mitigate Risks

April

- Wage & Hour Power Hour: Back to the Future
- NLRA Update
- Lawful Physical & Mental Health Check-Ins

March

- IP issues in ChatGPT and AI: Should your company have a policy on their use?
- Website Accessibility and Beyond: How to Increase Compliance and Reduce the Risk of Lawsuits
- Building a Flexible Data Privacy Program in 2023
- *Twitter v. Elon Musk* : Lessons Learned

February

- Employment Law Update (including federal, Arizona, and California)
- Labor Law Update
- Immigration Law Updates

January

- Labor & Employment Update: HR Best Practices, Wage and Hour & Union Organizing
- International Trade Regulatory Update
- Collecting & Processing Personal Data Controls for Internal and External Stakeholders
- New SEC & Executive Compensation Developments

2022

December

- Market Report Status of Regulation of Digital Currencies
- Stress Management for In-House Counsel

November

- Arizona's Water: What Happens Next
- Revisiting Attorney Client Privilege
- The Corporate Transparency Act: Corporate Transparency Act: Preparing for the Creation of a Federal Database of Entity Beneficial Ownership Information
- We Need to Talk About it in the Workplace: Addressing Mental Health Issues at Work

October

- M&A Trends
- Structuring data rights in software agreements including data ownership, data licensing, use of data in machine learning/AI, and data clawback rights
- What's Trending: Top Five Takeaways from Recent Litigation Developments
- Trends in the 2022 Workplace
- Update on priorities for Government Investigations
- Annual Internal HR Legal Compliance Audits: Do's & Don'ts and Considerations

September

- Rep & Warranty Insurance in M&A Transactions
- Ethical Issues for In-House Lawyers: What Judges Might See
- Claims-Made Policies 101
- Annual Internal HR Legal Compliance Audits: Do's & Don'ts and Considerations

August

- ESG Today: What You Need to Know
- General Issues in IP: Trade Secrets, Patents, Trademarks & Copyrights

July

- Blockchain Technology & Regulations – An Advanced Legal Primer
- Preparing Your Corporate Representative to Testify
- Understanding the Role & Mandate of your Board's Audit Committee & How It Relates to Your Legal Department Disclosure Duties

June

- NLRB Region 28 Update
- Ethics Briefing
- Killin It, Without It Killing You: Effectively Managing the Stress of a High-Octane Legal Career

May

- Leveraging Contingent Workers During COVID and Beyond
- “What A Long, Strange Trip It’s Been”: Ethical Implications of COVID’s Continuing Impact on In-House Counsel
- The State of Labor Relations: How to Navigate the “Most Union-Friendly President’s” NLRB
- 2022 Employment Law Update: What’s New?

April

- Russian-Ukraine Conflict Sanctions
- The Growing Importance of Cybersecurity Sector in Light of the Russian-Ukraine War
- Intellectual Property Decisions
- TCPA Litigation – Understanding the Landscape of the Telephone Consumer Protection Act (TCPA)
- Arizona Litigation Showcase
- ESG & the Role of HR

APPENDIX E

SUGGESTED COMMUNITY SERVICE ACTIVITIES

- **Ben's Bells** <https://bensbells.org>

The mission of Ben's Bells is to teach individuals and communities about the positive impacts of intentional kindness and to inspire people to practice kindness as a way of life. Volunteers help create the Ben's Bells that are distributed in communities, and the "Be Kind" ornaments and merchandise that are sold in our shops, helping to fund open art studios and kindness education programs.
- **Arizona Humane Society** <https://www.azhumane.org/group-volunteering/>

Mission: To save the most vulnerable animals and enrich the lives of pets and people. Volunteering: We rely on animal lovers like you to help us in our mission to rescue, heal, adopt and advocate for sick, injured and abused animals. We are thrilled to offer a variety of experiences for animal-loving groups as small as four and as large as 100.
- **Project C.U.R.E.** <https://projectcure.org/take-action/volunteer/>

Project C.U.R.E.'s mission is to identify, solicit, collect, sort, and deliver medical supplies and services according to the imperative needs of the world. Volunteering: Groups volunteer help sort and pack medical supplies, stock inventory, and load containers. It's a fun way to serve and give back, and it's a great team-building activity.
- **Free Arts** <https://freeartsaz.org/group-opportunities/>

Mission: Transforming children's trauma to resilience through the arts. Volunteering: Work together to provide meaningful opportunities for children to connect and create. If your team members are looking for ways to support a local cause, consider volunteering as a group for Free Arts.
- **UMOM Read to Me Program** <https://umom.org/volunteer/>

Mission: Our Mission is to end family homelessness by restoring hope and rebuilding lives. Volunteering: During Read to Me, volunteers spend time reading with children ages 4 -12 years old here at UMOM's family shelter. Each session will accommodate up to 20 volunteers, from 6-8 pm in UMOM's Activity Center.
- **St. Mary's Food Bank** <https://stmarysfoodbank.volunteerhub.com/>

Mission: Feeding Arizona Families in Need since 1967. Volunteering: Our volunteers can pack over 1,400 emergency food boxes within our 2-hour shifts! Our boxes are then distributed all throughout Arizona to families needing assistance. Our packing events are great for team building, families, individuals and students!

APPENDIX F

SUGGESTED SOCIAL ACTIVITIES

Venue	Activity Description	Information Link
Phoenix Botanical Gardens	<i>Classes: photography, landscape & gardening, cooking & wellness, Las Noches de Las Luminarias</i>	https://dbg.org/learn/adult-education/
Phoenix Zoo	<i>Animal photography classes, guided tours for families, Zoolights</i>	https://www.phoenixzoo.org/camps-programs/kids-familyprograms/
La Baguette Academy	<i>Classes: Bread-making, crepe-making</i>	https://labaguetteacademy.com/home
Mix Cooking School	<i>Cooking & baking classes for all ages</i>	https://www.mixcookingschool.com
Cave Creek BBQ School	<i>Classes: Grilling, barbecue rub-making, regional specialty grilling</i>	https://cavecreekbbqschool.com
Pip Coffee & Clay	<i>Classes: clay wheel throwing or hand sculpting, paint your pet</i>	https://www.pipcoffeeclay.com
LAN art & design	<i>Create custom collage</i>	https://www.lanartanddesign.com/
Shemer Art Center	<i>Art classes in a variety of mediums</i>	https://shemerartcenter.org/programming/adult-classes-2/
Phoenix Glass Center	<i>Glass blowing class</i>	https://phoenixglasscenter.com/classes
Color Me Mine	<i>Pottery painting class for families</i>	https://phoenix.colormemine.com
Arizona Boardwalk	<i>Variety of family activities</i>	https://www.odyseaaquarium.com/wp-content/uploads/dlm_uploads/Group-Tickets-Events_Oct2021_Compressed-Version.pdf
Spilled Batter	<i>Kids cooking class</i>	https://www.spilledbatter.com/classes
The Flower Garage	<i>Flower arranging class</i>	https://www.theazflowergarage.com/events
Dukout Adventures	<i>Variety of local hiking or biking tours</i>	https://dukout.com/adventures/
Digit Phoenix	<i>Variety of indoor planting classes</i>	https://www.digphx.com/workshops-events
Jade & Clover	<i>Terrarium making class</i>	https://jadeandclover.com
Liberty Wildlife	<i>Tour of wildlife sanctuary</i>	https://libertywildlife.org/education/private-tour/
Phoenix Rock Gym	<i>Indoor rock climbing walls</i>	https://phoenixrockgym.com
Go Kart Racing	<i>Indoor go kart racing</i>	https://www.k1speed.com/race-packages.html
Pump It UP	<i>Indoor bounce houses</i>	https://www.pumpitupparty.com/scottsdale-az/group-events/
Bowlero	<i>Bowling party</i>	https://www.bowlero.com/booking?radius=25
Stop & Breathe	<i>Meditation workshops</i>	https://www.stopandbreathe.org/group-workshops

Venue	Activity Description	Information Link
Arizona Goat Yoga	<i>Goat Yoga class</i>	https://goatyoga.com
Elevate Yoga & Wellness	<i>Variety of yoga, meditation & sound bath classes</i>	https://www.elevateyogaaz.com/private
First Draft Book Bar at Changing Hands	<i>Meet the author or hold a book club event</i>	https://firstdraftbookbar.com
Arizona Distilling Company	<i>Distillery tours</i>	https://www.azdistilling.com/reservations
Adventerous Stills	<i>Variety of distillery tours and spirit-making events</i>	https://www.adventstills.com/special-events
Desert Rock Winery & Distillery	<i>Wine tasting & music</i>	https://wineandspiritthatrock.com
Cham Pang Lanes	<i>Eclectic space offering champagne, fried chicken and duckpin bowling parties</i>	https://www.champanglanes.com/
Ziggy's Magic Pizza & Stardust PinBar	<i>Pizza in a Secret Pinball Bar: daytime can be family event, evening adult cocktail party</i>	https://stardustpinbar.com/ and https://ziggypizzaphx.com/
Century Grand Phoenix	<i>Drinks in immersive turn of the century inspired cocktail bars serving specialty craft cocktails</i>	https://centurygrandphx.com/
Japanese Friendship Garden	<i>Class in bonsai, moon watching, or garden tour</i>	https://www.japanesefriendshipgarden.org/events-workshops
Winter Networking Party (Venue TBD by Sponsor with ACC approval)	<i>Cocktails & hors de oeuvres at sponsor selected location for adults; Zoolights; patio luncheon or happy hour;</i>	
Charcuterie Crossing	<i>Learn how to make charcuterie boards</i>	https://charcuteriecrossing.com/
Game Show Battle Rooms	<i>Participate in team-building game shows facilitated by game show hosts</i>	https://gameshowbattlerooms.com/phoenix/