

2024 Sponsorship Program

Thank you for your interest in being a 2024 sponsor of the Association of Corporate Counsel Austin Chapter (ACC Austin).

Our 2024 sponsorship options are listed below, along with sponsor benefits and responsibilities at each level.

To secure your sponsorship, you must:

- 1. Complete the form on the last page of this program and return it to our ACC Austin Executive Director (Executive Director), at austin@accglobal.com, or complete the form online here.
- 2. Pay your invoice (discounts are available for payments received before January 15, 2024)
- 3. Select your event window. All sponsors will select a month in which to have their event. These selections must be made by January 31, 2024 or a month will be assigned to you. Events not held in their selected or assigned month will be canceled without refund of the sponsorship fee.
- 4. Sponsors may reserve a CLE topic at the time of payment if desired.

Upon securing a sponsorship, all sponsors will receive a sponsorship packet with details of ACC Austin and Sponsor responsibilities (also shown in tables below), along with timelines for completion of tasks and recommendations. Event details must be confirmed and shared with the Executive Director no later than 30 days prior to the event. ACC reserves the right to cancel the event (without refund of the sponsorship fee) if event details are not agreed within a sufficient time period to market and plan.

Sponsors may elect to purchase more than one sponsorship. All applications will be given priority based on when they are received, and sponsorship levels will be awarded on a first-come, first-served basis. No sponsorship is considered booked without the application being received by our Executive Director, at austin@accglobal.com, and the Sponsor's payment of the appropriate fees.



Sponsorship options are allocated on a first-come basis. Sponsorship benefits will not be available until payment of sponsorship fees in full has been received. If sponsorship fees are not paid in a timely manner, ACC Austin reserves the right to reopen the sponsorship to other potential sponsors.

ACC Austin strongly encourages sponsors to include in-house attorneys in events involving panel discussions and will assist sponsors in identifying potential in-house panelist(s).

ACC Austin endeavors to present speakers and panelists who are representative of the diversity of the Austin in-house legal community. We ask that our sponsors ensure that the speakers and panelists they select include representation across the minimum categories of race, gender identity, and sexual orientation. In addition, diversity across categories beyond those mentioned is encouraged!

Please note that Diamond and Platinum sponsorships fees will include event fees. Unless specifically indicated otherwise, sponsorship fees do not include event costs and sponsors shall be responsible for all event costs. Please see the recommended sponsor budget and contact our Executive Director, at austin@accglobal.com, if you would like to discuss prior event costs associated for a particular sponsorship.

DIAMOND LEVEL SPONSORSHIP - \$17,500

Spa Social & CLE

This event has two sponsorship opportunities at \$17,500 each. Alternatively, the full event may be sponsored for \$35,000.

This sponsorship fee includes standard event costs.

The Spa Social CLE program, co-sponsored with ACC Austin, is a spin-off from one of our most popular annual events (the Golf/Spa/CLE.) It is generally an in-person, day-long event consisting of (a) four hours of CLE credit, including at least one hour of ethics, (b) a spa treatment opportunity, (c) coffee and/or breakfast, (d) lunch, and (e) quality networking. This event has historically drawn over 100 in-house participants. Golf may be added as an activity for this event based on sponsor interest and budget discussions. Additional sponsor fees may be incurred to provide this activity.

The program design will be decided between the Diamond sponsor(s) and ACC. For 2024, ACC suggests four hours of CLE, including at least one hour of ethics, followed by a networking lunch, cocktails and spa services. The event typically starts with coffee and/or breakfast, which attendees may enjoy before or during the CLE program. The venue should have wi-fi access and work areas available.



ACC Austin can provide suggested CLE topics based on then-current member interests and generally recommends that each panel/topic include at least one in-house member panelist.

Diamond Sponsorships allow for the greatest access to ACC-Austin members through named involvement in our signature events with the greatest and most consistent attendance.

Additional benefits are shown below.

Diamond Level Sponsorship Benefits	
Sponsor Logo + Link to Sponsor Website on ACC Austin Webpage	~
ACC Austin applies for MCLE credit with Texas Bar + logs attendance	~
ACC Austin will draft and circulate the event invite and reminders to our membership	*
ACC will provide attendee contact information after the event subject to attendee consent	*
Invitations to ACC Austin's <i>Annual Sponsor Appreciation</i> Event	10
Invitations to <i>Spa Social & CLE</i> Event	10
Option to host an additional networking hour during the calendar year at the sponsor's expense	*

Diamond Level Sponsor Responsibilities	ACC Austin Responsibilities
Collaborate with ACC Austin to select venue, event format, high level agenda	Collaborate with Sponsor to select venue, event format, and agenda; complete venue booking and pay for venue, entertainment, food/bev, and other items in line with event budget
Select and confirm speakers*, discussion topics, and event summary *We ask our sponsors to ensure that the speakers and panelists they select include representation across the minimum categories of race, gender identity, and sexual orientation. In addition, diversity across categories beyond those mentioned is encouraged!	Work with sponsor to secure a topic; assist as requested
Provide ACC Austin with event details • Event paragraph/overview for invite • Completed CLE app w/speaker bios	 Finalize date and time with Sponsor Create/circulate invitation, follow-ups, and reminders Maintain registration list and provide to sponsor as requested



	 Apply and pay for CLE credit and register attendance post-event (ACC Austin only registers with TX bar)
Collaborate with ACC Austin to plan menu, a/v, room set-up, parking, etc., as needed	Collaborate with Sponsor to plan menu, a/v, room set-up, parking, etc.
Coordinate attendance of sponsor representation/guests	Executive Director will staff event and provide sign-in sheets and name tags for attendees
Coordinate preparation meetings between sponsors, speakers, and ACC Austin reps	

PLATINUM LEVEL SPONSORSHIP - \$13,000

General Counsel Panel

Sponsorship Fee: \$13,000

This sponsorship fee includes standard event costs.

The General Counsel Panel brings together a panel of three or four general counsels from leading local companies and organizations for a panel discussion of how they attained the chief legal officer seat, what hot-button issues are on their desks, how they recruit, manage and motivate their staff, and what they want and need from their outside counsel.

Women's Forum

Sponsorship Fee: \$13,000

This sponsorship fee includes standard event costs.

The Women's Forum is an opportunity for in-house counsel to explore topics of interest to women attorneys. This event has been one of ACC Austin's most successful events and has witnessed strong attendance from both men and women. The event includes panel discussions by in-house women lawyers led by women lawyers from the sponsor firm.

Platinum Level Sponsorship Benefits	
Sponsor Logo + Link to Sponsor Website on ACC Austin Webpage	~
ACC Austin applies for MCLE credit with Texas Bar + logs attendance	~
ACC Austin will draft and circulate the event invite and reminders to our membership	✓



Platinum Level Sponsorship Benefits	
ACC will provide attendee contact information after the event subject to attendee consent	~
Invitations to ACC Austin's <i>Annual Sponsor Appreciation</i> Event	8
Invitations to <i>Sponsor's Platinum</i> Event	6
Option to host an additional networking hour during the calendar year at the sponsor's expense	~

Platinum Level Sponsor Responsibilities	ACC Austin Responsibilities	
Collaborate with ACC Austin to select venue, event format, high level agenda	Collaborate with Sponsor to select venue, event format, and agenda; complete venue booking and pay for venue, entertainment, food/bev, and other items in line with event budget	
Select and confirm speakers*, discussion topics, and event summary *We ask our sponsors to ensure that the speakers and panelists they select include representation across the minimum categories of race, gender identity, and sexual orientation. In addition, diversity across categories beyond those mentioned is encouraged!	Work with sponsor to secure a topic; assist as requested	
 Provide ACC Austin with event details Event paragraph/overview for invite Completed CLE app w/speaker bios 	 Finalize date and time with Sponsor Create/circulate invitation, follow-ups, and reminders Maintain registration list and provide to sponsor as requested Apply and pay for CLE credit and register attendance post-event (ACC Austin only registers with TX bar) 	
Collaborate with ACC Austin to plan menu, a/v, room set-up, parking, etc. as needed	Collaborate with Sponsor to plan menu, a/v, room set-up, parking, etc.	
Coordinate attendance of sponsor representation/guests	Executive Director will staff event and provide sign-in sheets and name tags for attendees	
Coordinate preparation meetings between sponsors, speakers, and ACC Austin reps		

Business & Law Event



Sponsorship Fee: \$13,000

This sponsorship fee includes standard event costs.

The Business & Law event is a program designed to increase our members' business acumen, leadership, communication and/or career skills through an in-depth or multi-subject conference. The 2019 event, for example, walked members through their first venture financing, M&A transaction, and IPO. The event also includes opportunities for networking and informal discussion. ACC Austin generally recommends that each topic include at least one in house panelist.

Platinum Level Sponsorship Benefits	
Sponsor Logo + Link to Sponsor Website on ACC Austin Webpage	*
ACC Austin applies for MCLE credit with Texas Bar + logs attendance	*
ACC Austin will draft and circulate the event invite and reminders to our membership	~
ACC will provide attendee contact information after the event subject to attendee consent	~
Invitations to ACC Austin's <i>Annual Sponsor Appreciation</i> Event	8
Invitations to <i>Sponsor's Platinum</i> Event	6
Option to host an additional networking hour during the calendar year at the sponsor's expense	~

Platinum Level Sponsor Responsibilities	ACC Austin Responsibilities
Collaborate with ACC Austin to select venue, event format, high level agenda	Collaborate with Sponsor to select venue, event format, and agenda; complete venue booking and pay for venue, entertainment, food/bev, and other items in line with event budget
Select and confirm speakers*, discussion topics, and event summary *We ask our sponsors to ensure that the speakers and panelists they select include representation across the minimum categories of race, gender identity, and sexual orientation. In addition, diversity across categories beyond those mentioned is encouraged!	Work with sponsor to secure a topic; assist as requested



 Provide ACC Austin with event details Event paragraph/overview for invite Completed CLE app w/speaker bios 	 Finalize date and time with Sponsor Create/circulate invitation, follow-ups, and reminders Maintain registration list and provide to sponsor as requested Apply and pay for CLE credit and register attendance post-event (ACC Austin only registers with TX bar) 	
Collaborate with ACC Austin to plan menu, a/v, room set-up, parking, etc. as needed	Collaborate with Sponsor to plan menu, a/v, room set-up, parking, etc.	
Coordinate attendance of sponsor representation/guests	Executive Director will staff event and provide sign-in sheets and name tags for attendees	
Coordinate preparation meetings between sponsors, speakers, and ACC Austin reps		

Tech Law Sponsorship - \$7,500

Recommended event spend: \$7,000 cumulative for all four events

The Tech Law sponsorship presents an event or a series of events that are designed to be of particular interest to our members in the tech industry. Introduced in 2022, this is a relatively new sponsorship for ACC Austin, and we are willing to collaborate with the sponsor regarding the format and style of the sponsored event(s). Since its inception a series of events have been offered over the course of the year. For 2024, ACC suggests 1-2 hours of CLE, which may be incorporated within the 4 recommended events. Suggested topics may include software licensing, IP protection, venture financing, M&A transactions, and IPOs. The event(s) may also include opportunities for networking and informal discussion.

Tech Law Sponsorship Benefits	
Sponsor Logo + Link to Sponsor Website on ACC Austin Webpage	*
ACC Austin applies for MCLE credit with Texas Bar + logs attendance	*
ACC Austin will draft and circulate the event invite and reminders to our membership	~
ACC will provide attendee contact information after the event subject to attendee consent	~



Tech Law Sponsorship Benefits	
Invitations to ACC Austin's <i>Annual Sponsor Appreciation</i> Event	6
Invitations to <i>Sponsor's Gold</i> Event	6
Option to host an additional networking hour during the calendar year at the sponsor's expense	×

Tech Law Sponsor Responsibilities	ACC Austin Responsibilities
Select and confirm venue, event format, high level agenda	Work with sponsor to secure date; assist with location, format, and agenda as requested
Select and confirm speakers*, discussion topics, and event summary *We ask our sponsors to ensure that the speakers and panelists they select include representation across the minimum categories of race, gender identity, and sexual orientation. In addition, diversity across categories beyond those mentioned is encouraged!	Work with sponsor to secure a topic; assist as requested
Provide ACC Austin with event details	 Create/circulate invitation, follow-ups, and reminders Maintain registration list and provide to sponsor as requested Apply and pay for CLE credit and register attendance post-event (ACC Austin only registers with TX bar)
Plan menu, a/v, room set-up, parking, etc. as needed	Assist as requested
Coordinate attendance of sponsor representation/guests	Executive Director will staff event and provide sign-in sheets and name tags for attendees
Coordinate preparation meetings between sponsors, speakers, and ACC Austin reps	

GOLD LEVEL SPONSORSHIP - \$7,000*

Recommended event spend: \$3,000 per event 6 Available

Gold sponsorships allow for the most flexibility in event programming. This sponsorship allows for up to two events, in which at least one event must include one hour of CLE credit.



Other aspects of the event are at the sponsor's discretion. Gold sponsorship events may be conducted in-person or virtually at the sponsor's option. ACC Austin will collaborate with sponsors on all aspects of event programming.

*There is also a Gold Level with Pro Bono Sponsorship option available for \$6,000, which will include 1 CLE event and 1 Pro Bono event.

Gold Level Sponsorship Benefits	
Sponsor Logo + Link to Sponsor Website on ACC Austin Webpage	✓
ACC Austin applies for MCLE credit with Texas Bar + logs attendance	✓
ACC Austin will draft and circulate the event invite and reminders to our membership	~
ACC will provide attendee contact information after the event subject to attendee consent	~
Invitations to ACC Austin's <i>Annual Sponsor Appreciation</i> Event	6
Invitations to <i>Sponsor's Gold</i> Event	6
Option to host an additional networking hour during the calendar year at the sponsor's expense	×

Gold Level Sponsor Responsibilities	ACC Austin Responsibilities
Select and confirm venue, event format, high level agenda	Work with sponsor to secure date; assist with location, format, and agenda as requested
Select and confirm speakers*, discussion topics, and event summary *We ask our sponsors to ensure that the speakers and panelists they select include representation across the minimum categories of race, gender identity, and sexual orientation. In addition, diversity across categories beyond those mentioned is encouraged!	Work with sponsor to secure a topic; assist as requested
Provide ACC Austin with event details • Finalized date/time • Event paragraph/overview for invite • Completed CLE app w/speaker bios	 Create/circulate invitation, follow-ups, and reminders Maintain registration list and provide to sponsor as requested Apply and pay for CLE credit and register attendance post-event (ACC Austin only registers with TX bar)



Plan menu, a/v, room set-up, parking, etc. as needed	Assist as requested
Coordinate attendance of sponsor representation/guests	Executive Director will staff event and provide sign-in sheets and name tags for attendees
Coordinate preparation meetings between sponsors, speakers, and ACC Austin reps	

SILVER SPONSORSHIP - \$4,500

Recommended event spend: \$4,000 6 Available

The Silver sponsor hosts 1 CLE event as designated on the ACC event calendar.

ACC Austin encourages convenient and attractive venues to achieve better turnout, which typically ranges from 10-20 members. Office and virtual venues may also be acceptable. ACC Austin will collaborate with Sponsors on all aspects of event programming.

Silver Level Sponsorship Benefits		
Sponsor Logo + Link to Sponsor Website on ACC Austin Webpage	✓	
ACC Austin applies for MCLE credit with Texas Bar + logs attendance	✓	
ACC Austin will draft and circulate the event invite and reminders to our membership	~	
ACC will provide attendee contact information after the event subject to attendee consent	~	
Invitations to ACC Austin's <i>Annual Sponsor Appreciation</i> Event	2	
Invitations to <i>Sponsor's Small Law</i> Events	4 each event	
Option to host an additional networking hour during the calendar year at the sponsor's expense	×	

Silver Level Sponsor Responsibilities	ACC Austin Responsibilities
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Select and confirm venue, event format, high level agenda	Work with sponsor to secure date; assist with location, format, and agenda as requested
Select and confirm speakers*, discussion topics, and event summary *We ask our sponsors to ensure that the speakers and panelists they select include representation across the minimum categories of race, gender identity, and sexual orientation. In addition, diversity across categories beyond those mentioned is encouraged!	Work with sponsor to secure a topic; assist as requested
Provide ACC Austin with event details • Finalized date/time • Event paragraph/overview for invite • Completed CLE app w/speaker bios	 Create/circulate invitation, follow-ups, and reminders Maintain registration list and provide to sponsor as requested Apply and pay for CLE credit and register attendance post-event (ACC Austin only registers with TX bar)
Plan menu, a/v, room set-up, parking, etc. as needed	Assist as requested
Coordinate attendance of sponsor representation/guests	Executive Director will staff event and provide sign-in sheets and name tags for attendees
Coordinate preparation meetings betwee	en sponsors, speakers, and ACC Austin reps

BRONZE SPONSORSHIPS - \$2,250

ACC Austin's Bronze Sponsorship includes one social/networking only event. Bronze sponsors will be responsible for all event costs.

Happy Hour/Social Outing

Recommended event spend: \$3,000

These events are intended to facilitate new connections between the ACC Austin membership and sponsor over a happy hour or other fun social activity.

Legal Operations Event

Recommended event spend: \$3,000

This event would be open to both attorneys and non-attorney legal operations professionals. The sponsor and ACC Austin will partner to create an event that will be interesting and relevant to this audience.



Bronze Sponsorship Benefits	
Sponsor Logo + Link to Sponsor Website on ACC Austin Webpage	~
ACC Austin applies for MCLE credit with Texas Bar + logs attendance	×
ACC Austin will draft and circulate the event invite and reminders to our membership	~
ACC will provide attendee contact information after the event subject to attendee consent	~
Invitations to ACC Austin's Sponsor Appreciation Event	2
Option to host an additional networking hour during the calendar year at the sponsor's expense	×

Bronze Sponsor Responsibilities	ACC Austin Responsibilities
Select and confirm venue, event format, high level agenda	Work with sponsor to secure date; assist with location, format, and agenda as requested
Select and confirm speakers*, discussion topics, and event summary *We ask our sponsors to ensure that the speakers and panelists they select include representation across the minimum categories of race, gender identity, and sexual orientation. In addition, diversity across categories beyond those mentioned is encouraged!	Work with sponsor to secure a topic; assist as requested
Provide ACC Austin with event details	 Create/circulate invitation, follow-ups, and reminders Maintain registration list and provide to sponsor as requested Apply and pay for CLE credit and register attendance post-event (ACC Austin only registers with TX bar)
Plan menu, a/v, room set-up, parking, etc. as needed	Assist as requested
Coordinate attendance of sponsor representation/guests	Executive Director will staff event and provide sign-in sheets and name tags for attendees
Coordinate preparation meetings between sponsors, speakers, and ACC Austin reps	



Meet the 2024 Board of Directors

Kelly Barreto (Abbott Laboratories), President
Erin Finley (Realtor.com), President-Elect and Treasurer
Estrellita Doolin (Ascension), Vice President
Marc Katz (Hypergiant), Secretary
Adriana Dulic (Epoch), Pro Bono Chair
[Open], Events Chair(s)
Melinda Uriegas (Gsvi. Nexiw Kusyt), Membership Co-Chair
Aaron Pickell (Fourth) Membership Co-Chair
Jian Peng (Filtration Group), Sponsorship Co-Chair
Todd Resnik (Everi Games), Sponsorship Co-Chair
John Miller (Modernizing Medicine), Education Co-Chair
Larisa Brosko (BTG Systems), Education Co-Chair
Adam Nagorski (UL), Past President

Additional Information for 2024 Sponsorship Program

1. **Term and Fee**: The term of a sponsorship under the 2024 Program is from January 1, 2024 through December 31, 2024. All sponsored events must be held during this term and will not roll over. All Sponsorship fees are due by January 31, 2024. ACC Austin reserves the right to add additional sponsorship categories but will only do so as not to conflict with the current sponsorship categories.

2. CLE:

- a. Because our membership is diverse and in-house counsel may practice in-house in Texas without being a member of the Texas bar, ACC Austin requests that members consider CLE requirements of other jurisdictions so that CLE credit may be secured in other states, such as:
 - i. Providing an agenda that sets forth the time for the program
 - ii. Providing speaker biography summaries
 - iii. Providing written materials (whether or not handed out at the program; electronic materials are sufficient)
 - iv. Including legal citations and references such as case law, statutes, and legislation.
 - b. The most well-attended CLE events explore topics that tend to be trouble spots and/or commonly faced by our membership, such as contracts or transaction disputes, newly evolving technology laws, and multijurisdictional practice issues. We have provided a list of suggested CLE topics gleaned from our members' interest.



3. **Attendance:** Complimentary registrations to attend the ACC Austin events per this agreement may be used by members of your firm or provided to your in-house clients.

4.	Use of Fees : ACC Austin may elect to support other not-for-profit organizations in
	Central Texas through sponsorships, purchases of tables at fundraising events, direct
	donations or similar activities. Past recipients have included Texas Access to Justice and
	Volunteer Legal Services of Central Texas.

On behalf of members of the chapter, the Board of ACC Austin thanks you for your past and continued support.

If you have any questions about this sponsorship program, please do not hesitate to contact our Executive Director at austin@accglobal.com.

Sincerely,

Board of Directors ACC Austin



Proposed 2024 Calendar of Events

Month in 2024	Type of Sponsorship	Event Type
January 1 - 5, 2024	SCHOOL NOT IN SESSION	
January	Gold	CLE
January	Tech	Social
February	Silver	CLE
February	Gold	Other
February - March 2 or 3 for Membership month kickoff with Headshots??	ACC Social	НН
March 8 - 16, 2024	S	XSW
March 11 - 15, 2024	AISD SPF	RING BREAK
March	Gold	CLE
March 22, 2024 (29 as potential alternate date)	Platinum - Women's	1/2 Day CLE
April	Silver	CLE
April	Gold	Other
April	Legal Ops	Other
April	Platinum - GC Counsel	CLE
May 6, 2024	UT GR/	ADUATION
May	Gold	CLE
May	ACC Social	Happy Hour
May	GOLD+	CLE or Pro Bono
May 20-24, 2024	SCHOOL RELEA	SE / GRADUATIONS
May 27, 2024	MEMORIAL DAY	
June	Silver	CLE
June	Gold	Other
July	Gold	CLE
July	Tech	CLE
July	Bronze - DEI	Other
August	Silver	CLE



August	Gold	Other
August 12 - 16, 2024	BACK TO SCHOOL	
August 23, 2024	Diamond - Spa	All Day - Friday
September 2, 2024	LABO	OR DAY
September	Gold	CLE
September	Platinum - Business Law	1/2 Day CLE
September	ACC Social	НН
September	Bronze - HH	НН
October	Silver	CLE
October	Mini MBA	All Day
October	Gold	Other
October	Platinum - Tech	Social
October 4-6, 2024	ACL WEEKEND 1	
October 11-13, 2024	ACL WEEKEND 2	
October 21-25, 2024	ACC ANNUAL MEETING	
November	Gold	CLE
November	GOLD+	Pro Bono or CLE
November 25-29, 2024	THANK	(SGIVING
December	Silver	CLE
December	Gold	Other
December	ACC Social / Appreciation Event	НН
December 23 - January 3	CHRISTMAS / NEW YEAR	

No Events

Proceed Mindfully

Applications will receive priority based on when they are received. Sponsorships will be awarded on a first-come basis. Topics will be awarded on a first-paid basis.



2024 ACC Sponsorship Application

Name of Sponsor:	
Attorney Contact:	Email address:
Marketing Contact:	Email address:
Billing Address:	

By submitting this form, Sponsor agrees to be a 2024 ACC Austin Sponsor in the following category:

Select one	Level	Sponsorship Fee		
•	Diamond-Spa Social CLE	\$35,000 or \$17,500 per Sponsor		
•	Platinum-GC Panel	\$13,000		
•	Platinum-Women's Forum	\$13,000		
•	Tech Law	\$7,500		
•	Gold	\$7,000		
•	Gold + Pro Bono	\$6,000		
•	Silver	\$4,500		
•	Bronze Special event – Happy Hour / Social Outing	\$2,250		
•	Bronze Special event – Legal Operations	\$2,250		
•	Bronze Special event – Diversity & Inclusion	\$2,250		

What are your 3 top choices for the month when you prefer to hold your <u>Gold sponsorship</u> <u>CLE event</u> to take place? If you do not select a month by January 31, 2024, a month will be assigned to you. (See preferred months and location on the proposed calendar)



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