



NEW TO IN-HOUSE TRAINING PROGRAMME

2024 Chapter Grant

Application, Progress Report, and Final Report Highlights





ACTIVITY PURPOSE

ACC Singapore is seeking funding for a “New to In-House” training programme to be run in 2024. The session aligns with ACC’s objective of offering high value training content to members, and supporting those new to in-house roles, directly promoting the goals of the association. It will be a key component of the chapter’s membership development and retention strategy and is designed to:

- provide participants with valuable resources and insights tailored to address the specific challenges and demands of those adapting to an in-house role, equipping them with essential skills to support their professional growth and success, with a focus on becoming genuine business partners and trusted advisors.
- Engage with potential members who are moving into in-house roles, offering them an insight into how an ACC membership could support their professional development and social network.
- Offer a fun and less formal opportunity for networking and collaboration, providing an ideal platform for participants to meet peer contacts share experiences and build valuable professional relationships.

The session will provide the participants with:

- a programme focussed on new to in-house issues
- an opportunity to establish and develop meaningful connections with peers at a similar stage in their in-house career
- increased awareness of ACC Singapore and its how it can support their professional network and development
- skills which they can put into direct use within their day-to-day role
- an opportunity to experience an interesting and fun venue
- enhanced sense of belonging to the ACC community
- exposure to the benefits of ACC membership for new and potential members

JUSTIFICATION OF FUNDING

The current funds in our treasury are allocated to various ongoing programmes and operational expenses. Given the importance of the “New to In-House” event in supporting our membership retention efforts, and the opportunity it presents to engage recently joined and potential new members we believe that the requested grant would be a well justified allocation of funds. We firmly believe this event will significantly benefit our members and the organisation, and we are enthusiastic about the positive impact it will have. We are committed to making this event a success and are very happy to answer any questions you may have.

PROMOTIONAL MATERIALS

- Click here to Access the Program Overview on the ACC website
- Click the images below to access the program slides

ACC Association of Corporate Counsel SINGAPORE

**New to in-house:
How to make a success
of your in-house legal
career**

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20 PRACTICE AREA NETWORKS

ACC Association of Corporate Counsel SINGAPORE

FOCUS: YOU

ated to serving the needs of
e counsel around the globe.

is supporting and amplifying
sion. Our goal is to ensure
n purposefully and efficiently
ur role. We advocate for the
n-house counsel – we
advocate for you.

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ACC Association of Corporate Counsel SINGAPORE

**New to in-house: how to make a success of
your in-house legal career**

25 April 2024 | 4:45-8pm | Tanglin Gin Jungle

If you are new to an in-house role or looking at moving into one this event is for you! Join us to explore how you can add value in your legal role, what skills to focus on developing, how to establish yourself as a trusted business partner and how to avoid common mistakes.

Tanglin Gin Jungle provides the perfect setting to escape from your desk for a couple of hours and reflect on your career progression and network with peers in an informal setting!

This session will include a panel discussion on **Tips and traps for new in-house lawyers**, exploring challenges and opportunities experienced when making the transition to an in-house role and how to deal with them.

This will be followed by a fireside chat **Building an in-house career under the bright lights of The Premier League** with Sean Godfrey who will share insights into his career with the organising body of the English football Premier League.

Afterwards, join us to network with peers over food, drinks, and enjoy a guided gin tasting.

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This event is aimed at lawyers with up to 3 years' experience in, or looking to move into an in-house role. Non-ACC members welcome. For more information please contact ACCSingapore@accglobal.com

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Jessica Deery
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Horizon Recruitment

Timothy Pitrelli
Partner
Cooley Singapore

Gary Wan
Co-head, Capital Markets
Director, Corporate & Finance
Drew & Napier

Sean Godfrey
Senior Commercial Solicitor - APAC
The Premier League



BUDGET

Application

We expect the costs associated with organising the new to in house event to be as follows:

- Venue hire, catering and refreshments (including gin distillery tour): SGD\$8,000 (approx. USD\$5,973)
- AV: SGD\$400 (approx. USD\$300)
- Speaker costs: SGD\$5,000 (approx. USD\$3,733)

Total estimated cost: SGD\$13,400 (approx. USD \$10,000)

Progress/Final Report - The event was hosted before the progress report deadline

Venue hire, chair rental, catering and refreshments (including gin tasting as the proposed distillery tour ended up being too long to fit into the event timings): SGD\$7,468 (USD\$5,479.38)

- AV: SGD\$300 (USD\$220.11)
- Prizes & speaker gifts: SGD\$422 (USD\$309.63)
- Speaker costs: N/A (we eliminated the session with the speaker that would have needed to be paid)
- Photographer: SGD\$1,500 (USD\$1,100.57)

Final Total: SGD\$9,690 (USD\$7,109.70)



GOALS ACHIEVED

We achieved our goals of attracting a number of non-members and more junior lawyers (potential members), and of raising awareness in the wider Singapore in-house legal community of ACC Singapore.

We had 62 people attend of which the breakdown was:

- 21 members
- 9 speakers
- 17 non-members (in-house)
- 15 non-members (private practice)

Around 70% of people that attended had less than 5 years' experience in an in-house role (the remainder being mostly speakers and board members).

Feedback was excellent and we are encouraged by the success of the programme to run the event again next year, and already have some great ideas to build on the success of this year's event.