

Webcast: ACC Solutions: A Guide to Your Member Resources
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ASSOCIATION OF CORPORATE COUNSEL

Moderator: Eunice Bumgardner
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Operator: Just a reminder, today's conference is being recorded. Please go ahead, Eunice.

Eunice Bumgardner: Hi. Good afternoon everybody. My name is Eunice Bumgardner. I'm Vice President and General Council of the Bureau of National Affairs in Washington D.C. and I welcome you to the ACC webcast titled, "Making the Most of your ACC Resources." We want you to know that ACC has the solutions to all of your workplace issues. We can help you gain substantive knowledge, be a better business manager and even help you find your next position.

For those new members who may not, or those people who may not be familiar with ACC, let me tell you a little bit about ACC. It was founded almost 25 years ago by in-house counsel for in-house counsel. ACC is the bar association for in-house counsel. Whether you are a new member or a long-time member, ACC promotes your interests, contributes to your continuing education, seeks to improve understanding of the roles of in-house attorneys and encourages advancements in standards of corporate legal practice. ACC currently

represents the interests of over 20,000 members in more than 58 countries. We represent over 8,000 corporations.

Today, I am pleased to introduce two ACC staff members, Julienne Bremesco and Karen Palmer. Karen is a senior attorney and legal resources manager, and Julienne is a director of legal resources. So please spend the next 60 minutes with them as they tell you as how ACC works for you and they show you how to make the most of your member benefits.

A few housekeeping notes, if you look in the left lower hand corner, you'll see a box that says "questions." If you have a question for one of the speakers, go ahead and type it in and then hit the send button. If you would, just keep it general. If you have a specific question, for example, how to find a particular form, please contact Karen or Julienne directly.

Another housekeeping note, we encourage you to fill out the webcast evaluation form. That is found in the middle box on the left-hand side of your screen. Click on number two and then click the link. This is really important, as you, as many of you know, we've had a lot of webcasts. They are hugely successful and we still want as much feedback as possible.

So now, we're ready to begin. What I'm going to be doing today is interviewing Julienne and Karen, and they will walk us through all of the different kinds of resources that ACC provides.

So Julienne, I, the first question is directed to you.

Julienne Bremesco: OK.

Eunice Bumgardner: OK. I am a general counsel in a small law department and I'm really trying to stay on top of the professional issues that affect in-house counsel. The problem is, I'm only one person. I have 24 hours in a day and I've found that other bar associations don't really address my needs. How do I stay current on rules regarding the practice of law or how I can get information on what actually affects the practice of in-house, in-house legal departments?

Julienne Bremesco: Well I'm glad you asked that question, Eunice. Thank you. A couple thoughts. First of all, it's not too late to register for our annual meeting and we're still honoring the early bird registration discount, so if you go to the web site, you can register and go to programs that are by in-house counsel for in-house counsel and, in one shot, get a lot of the information you need. For many people, ACC is the virtual library or it's chapters, it's the meeting, it's committees, but there's a very important public policy side to ACC that I want to tell you about. We focus on the matters that matter to our in-house members, so primarily multi-jurisdictional issues, corporate responsibility issues involving privilege and other matters that affect the corporate counsel's ability to provide guidance to their employers, and we do this through a number of ways. We have a Board Advocacy Committee and a number of the committees also do advocacy work, and there's a number of staff members and business partners that we work with.

One example of an issue that we're working with is the attorney-client privilege and the government's attempts to erode that privilege. As you know, the government may be requiring that your company waive the privilege in order that you may be considered to be cooperating with them. ACC, along with its coalition partners, has submitted testimony to the senate hearings on this subject. We've filed amicus briefs in appropriate cases and we've spoken to the press and done surveys about the coercion of privil – the privilege waivers.

This is just one issue. We're very involved in most jurisdictional practice issues, so if you're in a state that now regulates in-house counsel, chances are that you've benefited from ACC's advocacy.

It's worth telling you, also, that ACC represents the interests and has resources for all in-house attorneys, regardless of the size of your department and regardless of where you are in your legal career. We have members who are in very large departments and we have members who are the only officer in their, the only legal officer in their company. We have chief legal officers and we have brand new staff attorneys, and wherever you sit, we do have resources that are focused for you to help you do your job and we'll be telling you more about them in this webcast.

Eunice Bumgardner: OK, great. Thanks Julianne, and it's interesting that you mentioned about the attorney-client privilege issue with the Department of Justice because that has really been making news and we appreciate ACC looking out after our interests. Like I said, I'm in a small law department, so I'm constantly trying to find resources, trying to find referrals, I have a small legal budget. Is there any way that ACC can help me find referrals for legal services, for example, docketing or matter management software? Sometimes an office will need somebody in California. We're located in Washington. Is there any way that we can get a referral for a specific lawyer?

Karen Palmer: Hi Eunice, this is Karen Palmer. I will answer this question. The one thing that ACC does not have a formal referral program, however there are various ways that our members can get these kinds of information. The ((inaudible)) thing for, tell you about four of those programs. The first is the ACC Alliance Program. Now ACC has a working

partnership with a leading service provider and these provide corporate counsel with access to products and services specifically designed for in-house counsel. Now currently in our alliance program, we have 10 partners, namely Bridgeware Software, Chubb Specialty Insurance, Copyright Clearance Center, Fios, and Fios is actually our newest partner, Jordan Lawrence, Lexis Nexis, Lexis Nexis Examen, Robert Half Legal, and WeComply and West.

Another opportunity is through a service that we provide here called MemberToMember. And this is of course, also, a very good, a very useful networking tool. Now MemberToMember is a database of members who have indicated their willingness to share their expertise, their experience, their knowledge, their know-how on a particular subject matter or particular practice are. Now, a couple things to know about our MemberToMember, this is a member-only site where outside counsel or non-members do not have access or cannot sign up to this, to be a part of this database and this database is searchable, especially by practice area, by state and by county, by country, sorry. And you are of course limited to about 10 searches a day. There are about 28 practice areas and these practice areas include non-profits, business and legal ethics, compliance, law department management and so on.

And another one that you should see on your screen is our Member Directory. Now the Member Directory, while it's not necessarily a tool that will give you access to other members in terms of finding out information on or recommendations for outside counsel or service providers, the Member Directory is a very good networking tool. Again, if you are curious to find past in-house colleagues or if you're curious to know if any of your law school alumni are members are of ACC or in-house counsel, again this is a very good tool and you are limited to 25 records per day.

Another service I wanted to mention, and I will go more in-depth later, is the ACC listserv. Now ACC listserves provide in-house counsel with opportunity to communicate with your peers within practice areas. We currently have 14 committee listserves and one of our newest listserves is a doing business in China listserv. And again, only ACC members can sign up for the listserv, and of course outside counsel or non-members cannot subscribe to the listserv. Only members can subscribe to the listserv. The way the listserv works is that you can type in the question and the questions can range from anything from seeking outside counsel referrals to asking, you know, your fellow members for their opinions or advice concerning a particular service provider, if you're also looking for sample documents and requesting sample resources, clauses, perhaps having active members for their opinions concerning, you know, plan of actions you're trying to pursue.

And of course, a service that I'd like to mention are these, are two online directories that we have. The first, of course, is DiverseCounsel.Org and this is online directory for which you can search for outside counsel, minority outside counsel in the U.S. And the second service is InternationalCounsel.org and this is a directory of international counsel and what's really great about this service is that members can provide recommendations and comments about the outside counsel they've used in the past.

Eunice Bumgardner: Great. Karen, I know that you're going to talk more about the listserves so I'll reserve any questions for later, but I do have a question about the MemberToMember and how would that work? If somebody has a question, for example, on how a corporate – responsibilities of a corporate secretary, how would, what would they actually do?

Karen Palmer: ((inaudible))

Eunice Bumgardner: To take advantage of a member's knowledge.

Karen Palmer: So we have, there's ((inaudible)), there's practice areas, one of which is a large group called Corporate Securities and Governance, and below that it's further broken down in sub-areas. One example is Corporate Governance; another one is Corporate Finance, Corporate Secretary Function and so on. And what you'll do is that to use this, you'll click on the code that appears before the sub-practice area and then you can select, if you're, for example, in the state of Alabama, you can, if you're looking for advice for, from members in Alabama, you will select the state and you can also, if you wish, select the country, the United States, or if you're looking for advice from counsel outside of the United States, you can also search by countries. When you click on states, you'll get a piece that appears and has about 25 names of – over 25 names of members who are in this particular area in that part – if you narrow your search according to jurisdiction, it will also provide you with search results that will list all the members that are in that particular jurisdiction.

Eunice Bumgardner: Great, thanks. I just want to remind people that we, you can submit questions in the lower left-hand corner. Just type it in and click send, so feel free to do it. We know we're giving you a lot of information in a very short period of time, but feel free to do it whenever you need to.

Now, Julianne, we're on a webcast right now, but I've heard some other of my colleagues talk about programs that they've listened to on their computers about other issues like E-Discovery and I will be honest. Except for this, I've really never listened to a webcast before.

Tell us about some of the other webcasts and how do we take advantage of it, especially if we can't make it at that time.

Julienne Bremesco: Sure Eunice, well the webcast program covers substantive, management, career issues, anything that might be of interest to the in-house counsel and for any given month, we might have two or three a week, some months we have fewer, and what you can see from the slide is a snapshot of some upcoming webcasts. It's very easy to register. You can register for webcasts either by signing up right on the home page, which shows you the most current, usually the three or four webcasts that are coming up the most recently. You can also find webcasts, a whole listing the webcasts, by going under the education section and clicking on webcasts. The webcasts are given by a variety of people, including, usually members or at least on the panel of law firms participate in this and they're free. You can, we do ask you to register and we particularly ask members to let us know that they're out there and that they're, and register using your I.D. so we can – track what it is you're listening to and we can help develop and follow up with more webcasts. But it's a really great program because it's flexible.

You can listen to the webcast at the time and many people do sign up in advance. If you sign up in advance, you will be receiving a reminder telling you that the webcast will be coming up, but as many of us are so busy and get called away and have emergencies during the time that we may have set aside for education, what you can do is you can listen to the replay and you can do that at any point that you're interested in, whenever is a good time for you, so you can do it at 9:00 at night from your home computer if you want, or you can do it a few hours after the program, as soon as it's live. You can ask questions on the replay, but we do summarize the questions and provide those an – as an attachment and usually the

webcast will have some kind of contact information so we can, we have a way of tracking your questions and getting you answers. So it's very easy to sign up. The other thing is that the webcasts are transcribed, so at some point in the future, and we're, right now it's a little bit under flux as to when we receive these, but certainly within a week or two we do get a transcription and those are placed in the virtual library, so there is a way to see the webcast if you like receiving your information that way, or if you're at a facility where you can't listen to a live record, a live or a recorded program, which many of our members are.

Eunice Bumgardner: Does it cost anything?

Julienne Bremesco: No, the webcast program is free. It's subsidized by sponsorship and we're very proud of the program. We're doing quite a bit of webcast. We have increasing activity every year.

Eunice Bumgardner: Can we get CLE for the webcasts?

Julienne Bremesco: Right now, CLE is not available for the webcasts. You can get CLE if you need it through programs at West LegalEdCenter and West LegalEdCenter offers ACC members a discounted rate, and you can find those through the education link on the web site. Also, many of our chapter programs will qualify and at any given day, one of the 46 chapters may be running a program and many of those programs do qualify for CLE, though not through the webcast program, but there are many other ways and we'll talk more about the meeting and some of those other programs in a few minutes.

Eunice Bumgardner: Great, thanks. Now Julianne, you know that we're all pressed for time, we're always in a hurry and we, as I have said before, we sort of practice law by the seat of our pants, which means that sometimes we don't have the luxury of drafting up new agreements. We need a quick form, a crib form, a quick checklist, for example, a software licensing agreement or a checklist on what I need to look for when my company is buying an asset or arbitrating an IP dispute. Does ACC have those resources where I can find something very quickly, at least to use as a starting point?

Julianne Bremesco: Yes, we do. ACC's very proud of our virtual library, which contains sample forms and policies, quick references, program materials, articles, it contains materials that we get from law firms, materials that we get from members and materials that are generated by ACC itself and I know Karen's going to talk about some of those ACC publications. Many, we, so we, we do have forms and the forms that we get are not, they're samples to you, but these are forms that are in use by the companies that send them to us. We get forms mostly from our members and we get them in a variety of ways. We try to shop the trends and we try to stay current on what the issues are in the law and when we realize that we need materials, we sometimes will be able to go out and just ask for them. Additionally, on the listserve, we do sometimes see questions and documents are exchanged on the listserve quite often and our perspective is that if there's a document that's of interest to a particular member, it's probably of interest to more than one member, and so we follow up on what we see on the listserve very often. Many of the documents are generated for our annual meeting programs, which means that when people put their materials together for the meetings, they're specifically looking for those forms and checklists. It's important for me to emphasize that we never post forms or any materials without getting your permission, so if there is a form, if you volunteer a form and send something out on the listserve in response

to a member question then we will be following up with you to ask you if we can publish it. You don't have to worry that you're going to see your form. The other thing is, if you would prefer that the form be redacted, we have no problem doing that either. I'd like to say we would like, we like to have company names on the forms as much as possible, because I think it's really helpful to our members to know where the materials are coming from and the industries that the materials are coming from, but it's not, it's not a requirement and at any time, if you have any concerns at all, we're happy to either accept a redacted copy or do the redacting ourselves. So we're always on the lookout for new forms. We're in particular need for international forms, forms that will help our members doing business cross border. We are in particular need of those and anybody who has any forms, they don't have to be the best form, they just have to be something that's useful to you and your company.

Eunice Bumgardner: Great, but the one thing about searching for a form in the virtual library is that it assumes that you know what you're looking for. Sometimes, because we wear so many hats and we are fielding questions in so many different areas, we may not know about a different area, so is there anything that ACC can provide that, any resource where we can actually go and read up on a particular issue, for example, even as basic as starting a law, starting a law department or intellectual property. Are there any resources available there?

Karen Palmer: Hi Eunice, this is Karen. Well of course we have a number of resources on these topics. You know, one of the benefits of being a ACC member is your access to resources that are intended to aid you in representing your client. And Julianne had mentioned just a while ago the virtual library, and I wanted to talk specifically about a few resources within the virtual library that will address your question, Eunice. The first of these resources are InfoPAKs. Now we currently have 56 InfoPAKs online and the current slide shows a

number of topics that we have and the InfoPAKs are very popular among our membership. What is an InfoPAK? I think an InfoPAK is best described as to have some ((inaudible)) on a particular subject matter so that to provide in-house counsel with solid, practical advice on a particular issue. And the InfoPAKs, they range from topics such as affirmative action compliance to government schedule contracting, records retention and so on, but most of the InfoPAKs that we have on our web site are written by outside counsels or other service providers and these (riders), these companies are considered to be the experts in their area, in that particular area of law. For example, we have the InfoPAK that's on the value and benefits of in-house counsel, that one was written by Hildebrand International. The materials on intellectual property was put together for us by (Dixon-Shapiro). The additional, one additional note about the InfoPAK is, the InfoPAKs are that each InfoPAK is reviewed by a panel of in-house practitioners. These are ACC members and we do this so that we insure that the content, the content in these, in these resources provide information suitable for a target audience, for you, the in-house counsel.

Another publication that we have is our Practice Profiles and while it, so well how do distinguish between an InfoPAK and a Practice Profile. Well while the InfoPAK provides an overview of a particular topic, the Practice Profile takes another approach. It actually looks at the issue, takes the issue and looks at how companies are dealing or addressing the particular issue. Now for example, we have an InfoPAK on records retention and then we have a profile on information management and retention programs. So the profiles provide benchmarking information and insight as to how companies, how law departments or in-house counsel are addressing problems that your company might be facing now or might face in the future, and we currently have 25 Practice Profiles online and we have others in production. And just wanted to mention something too is that we take a lot of our

suggestions from you, our member, our members. So if there's a particular topic, a particular profile that you'd like for us to explore, if there's a particular InfoPAK topic that you think would be really essential and useful, feel free to contact us. You can certainly do so in many ways. You can e-mail us at legalresources@acca.com. Now you can find these resources, the InfoPAKs and the profiles under the publications tab, publications and news tab on our home page. The publication news tab is on the navigation bar. If you hover your mouse over that tab, you'll get a drop-down menu and you'll have links to all these resources.

Another benchmarking resource we offer are a collection of surveys, and these surveys range from surveys on compensation of in-house counsel to law department management, outside counsel management. We have surveys concerning the waivers of attorney-client privilege that Julienne earlier mentioned, that ACC's forefront in really advocating for the protection of these, of this privilege. Another resource that we have, and perhaps one of our premier resources, are ACC Docket. Now the ACC Docket is a journal that is published 10 times a year and the Docket contains substantive articles that are written by in-house counsel with our point of view. And they're not law review articles, but instead they're shorter and they provide solid, practical advice and often includes resources such as checklists, sample contract language, sample forms and so on. And these articles are available both in hard copy, every member of this association has a subscription to the ACC Docket, but you can also access the articles online, and again, you can, you can find those under the publications and news tab on our navigation bar.

Eunice Bumgardner: Great. Karen and Julienne, we've received two questions that I think are on point, dealing with the virtual library and the – actually we have three questions now. And do you mind if I go ahead and ask these questions?

Female: Sure.

Eunice Bumgardner: Somebody, this is with respect to the virtual library. A participant has asked if he or she can't find something in the virtual library, will ACC help them find what they need?

Karen Palmer: Yes.

Julienne Bremesco: Absolutely. We do provide ref, what ref, virtual reference assistance to the virtual library and you can do this either by calling one of us or right in the virtual library, there's a button you can press, there's a link that you can press to send an e-mail to the legal resources department, and very often what we'll do is we will, sometimes we'll walk through the issue with you and help you find the issue yourself. Very often we can find the information and send you the links, so we do provide that assistance so people should not be deterred if they're not finding what they're looking for right away. Also, sometimes you're not finding what you're looking for in the virtual library because it's not there. The forms, as we said, come from members and we; while we are growing we certainly aren't comprehensive. We don't have every form that a lawyer might want, so what we do in that case is we would either encourage you to put the question out on the listserv, or sometimes, if you wanted to be anonymous, we would do that ourselves and we would put a

message out that a member is looking for a particular form, and then again we would follow up and see if we could post that to the virtual library afterwards.

Eunice Bumgardner: Great, and let me just add that, at the beginning I said that this was an in-house association for, it was specializing in in-house practice, but ACC also is staffed by all, if, most if not all, lawyers themselves, so when you do ask a question, you're going to speaking with somebody who most likely has had experience in that same issue or is familiar with that issue and that's one of the, just one of the more valuable points of membership here.

Another question is, that's been brought up is, and this is something that's near and dear to everybody's heart, if outside counsel if writing the InfoPAKs then how do we, how can we be assured that we're getting information that is from an in-house perspective?

Karen Palmer: Well, there's a number of ways that we do this. Once we, the outside counsel develops a profile, I'm sorry, a proposal, we will actually share that with our member panel of in-house counsel and they will review the outline to make sure that it, of course, is covering a topic that's germane to the in-house counsel and to that topic, and once a draft is developed, again, another panel of members will review and provide feedback and more often than not, outside counsel is more than compliant, more than willing to make detail of InfoPAK to make sure that it is addressing the need, the needs of the out, of in-house counsel. So we, there is several ways that we ensure that your needs are being addressed.

Eunice Bumgardner: Terrific. The last question that we got is going to be music to your ears.

Someone wants to know, what do they have to do if they want to write for the Docket?

Karen Palmer: Wonderful. We are always looking for writers. If you're interested in writing for the Docket, you can look for the, let me give you our web site address. We have both the writer's guidelines and also the editorial calendar on our web site, and that address is www.acca.com/docket/write.

Eunice Bumgardner: Great. Now let's move onto the subject of committees. When I first moved to in-house, the advice that I got was, join ACC and join a committee. So tell us about committee memberships and how do they enhance the value of our membership?

Karen Palmer: Well, the membership of the committees are very, are very important to the ACC. They provide information and resources for ACC members and provide a networking opportunity. Now currently we have 14 org, committees. They're organized according to substantive legal practice areas or according to type of practice. The committees engage in a range of activities, and let me share with you a few of those activities. The first one is organizing a continuing legal education program. Now what many of our members may not know is that the second week of every January or every year, the committee members submit a list of program ideas, and from these program ideas, we select the best ideas and these come, there, thereafter are the programs that you see at our annual meeting. So again, the number of the programs for the annual meeting, which is in October of this year, are developed by the, by the committees and the committees also often times will find the faculty and will develop the program material for these, for the meeting. The committees also contribute substantive resources to our virtual library. As Julienne mentioned earlier, a number of the forms that we have, a number of the articles that we in the virtual library are

donated by (plan) members and often times committees will organize a sort of an (article), a drive, if you will, to collect sample forms and sample documents for us.

Another activity that the committees engage in is there are a number of committees actually write for the ACC Docket. Again, the articles in the ACC magazine, ACC Docket, are written for in-house counsel by in-house counsel. Another activity that the committees engage in are, is that they advocate public policy positions for – I'd like to highlight three committees that engage in that, in those activities. The Corporate and Securities Law Committee, the Employment and Labor Law Committee and the IP Committee.

Eunice Bumgardner: Thanks Karen. A few questions. One, how can I join a committee? Two, very important to us, how much does it cost to join and how often do the committees meet?

Karen Palmer: OK, well let me just (ask) start with your second question first. There's absolutely no cost to joining any of our committees. Again, we have 14 committees and you are more than welcome to join one or all these, of the committees. The com, you can join a committee online if you sort of move over to our ACC web site, if you look on the navigation bar, there is a member services tab, and if you again hover your mouse over that tab, you'll see a my membership link and there – and that's a very useful site for you to remember. You can re, under membership services, my member service tab, you can view and update your member records and you can also select or resign from a committee. You can also, under this tab, select what kind of communication that you prefer from ACC. Do you want us to contact you by e-mail? Do you want us to contact you by fax or in writing? You can change your member password, you can change your I.D., you can join the

listserves, you can select each new service you'd like to receive. You can sign up also for MemberToMember and volunteer.

Now you asked also to in terms of, if you are interested in being a member of a committee, the level of commitment. Well the level of commitment is up to you. We have members who are part of the Executive Committee of our, of some of the committees and the committees often times meet once a month by phone, and you can, that information is sent out electronically and you can choose to become an active member on the Executive Committee, or if you are just only interested in being a member of the listserve then you can sign up for the listserve again under the my member tab on our web site.

Eunice Bumgardner: Great. Can I just add a little bit about the Small Law Department Committee that I belong to?

Karen Palmer: Sure.

Eunice Bumgardner: OK, this is in response to the question, how often do the committees meet.

We meet, we have a monthly conference call, usually on the second Thursdays I believe, and they last about an hour. We have about 20 people who, 20 to 25 people who participate and then, at the end, we have what we call a legal quickie, which is a 10 minute presentation by an outside law firm and then at the end, if you're staying to the end, there is a drawing and we make all of the law firms pony up something. It encourages people to attend. It, it's a fun way to get to know people. So it only takes an hour, to answer the attendee's question, it only takes an hour a month, but I have actually found it to be a very, very worthwhile hour. Also, at the annual meeting, we have our business meetings of the

committees and anybody who is interested in attending is more than welcome. There is a breakfast and it usually lasts about an hour and a half, and we have had anywhere from 50 to 70 people attend those meetings. So it really doesn't take that much time to attend the, quote, meetings of the, of the committees.

Let's see, OK. So, I'm involved in a committee and I want to get more involved. Is there, or I've been, I've been appointed to head a legal department, are there any programs that will help me with the leadership roles that I've been put into?

Julienne Bremesco: Yes, Eunice. As I stated earlier, ACC is committed to being meaningful to lawyers, to our in-house members at every stage of their legal career and whatever role that they play within their legal department and so we have a very important function to provide law department management assistance, and we do this in a variety of ways. In the virtual library, we do have a whole key, a whole practice area devoted to law department management, which contains the kinds of articles and forms and pieces of information that a law department manager may very well need to do their job. Docket regularly has articles on this subject. For example, one of the most popular articles, and one that I personally have used often, is called, "Green Eye Shades for Lawyers" that was printed in the March '07 Docket and it covers the basic accounting principals that lawyers need to know. We, so we do provide resources to acquire and hone your management skills, and it's a particular interest of Karen and mind to make sure that we're continuing to add to that and providing that kind of assistance. We do a number of education programs that cover these issues as well. We have CCU, which is Corporate Counsel University in the U.S. and in Europe, is offered in the United States, in Canada and in Europe, and is a two-day conference that's specifically designed to help law managers, and it's also has a track that is designed to help

new-to-in-house members. These year's programs will be in the U.S. in St. Louis in April and in Amsterdam in March for Europe. We, this year, recently began doing a Canadian CCU program and we haven't announced the dates for that yet. But the education program, it's a nice meeting. It's specifically designed, again, for new-to-in-house as well as legal managers and it's, it tends to be a small meeting so there's lots of networking going on and I've had the benefit and privilege of speaking at it for two years and just think it's a super conference. And usually, CLE credit is available for states that allow CLE credit for law department management topics.

Now for the annual meeting, which this year is in October and again, we still have registration open. This is our signature event and this year the theme is Lea – The Road to Leadership, so we have a whole track developed for law department managers and our programs this year include things like technology applications, performance measures for lawyers and effective budgeting. So we recognize the number of our members where management role, they have management roles in addition to their substantive legal roles and we want to make sure that we have those areas addressed as well.

And Eunice, if I may, just one other thought about the committees. I just wanted to point out that many of our members are really involved with their chapters and that's a, and it's a wonderful thing and when I was in-house, I was very involved with my chapter and really got a lot out of it, but I'm hearing increasingly that a number of our members are in geographic locations where they may be very far removed from a chapter's activities and it may be very difficult for them to get to the chapter, and in those cases I just want to point out that committee membership can really be a benefit to those members. It gives you a network and

it gives those members an opportunity to get involved that may be otherwise difficult for them.

Eunice Bumgardner: Great. You keep on mentioning the annual meeting. For those attendees on this webcast who aren't familiar with the annual meeting, can you tell us a little bit about when it is, what the, if you know what the fee is offhand and what's the process for registering.

Julienne Bremesco: OK, well this year, the program is from October 23rd to October 25th and last year we had close to 3,000 people in attendance. There are over 100 programs that are performed/conducted during the meeting. They start in the morning and they go until about, until about happy hour time, and basically what people do is go from meeting to meeting, learn something about substantive topics. People get to choose the sessions that they want to go to and then there are luncheon programs. The committees at these, at these, at the annual meeting as well, so there are committee planning meetings, business meetings for the committees, which this year will be during the lunch hour, and then many of the sponsors are gracious enough to sponsor dinners for their committees, which again is the really great networking tool. So annual meeting is an opportunity to meet your fellow in-house counsel, get to know them a little bit, learn about the substantive issues of the law, hone your management skills, figure out new ways that you can add value to your department and really just spend a few days thinking about what it means to be an in-house attorney. We're in San Diego this year, so we have a great location and you can register, if you go to our web site, acca.com, just go to the navigation bar and click under education and you'll see annual meetings, and you can register right on the site. I don't recall the fee right off the top of my head.

Eunice Bumgardner: Thanks Julianne. Circling back to the discussion on the Docket, it occurred to me that sometimes I throw away my old magazines and of course the next week I think, you know what? I was looking for that article and I can't find it. How can I find a back article?

Julienne Bremesco: Well, Docket is completely searchable and you can search it through the virtual library, so you can do it through topic. Also, if you go to our publications, you can search back issues of Docket as back issues of Docket, so if you happen to know what issue you're looking for, then you can search it that way as well.

Eunice Bumgardner: Great. So there's no excuse for not finding something.

Julienne Bremesco: Right, cause you can always pick up the phone and call Karen or I, or send us an e-mail.

Eunice Bumgardner: Wow, this is, this is great information. I'm sure that I didn't realize that ACC had all of this information and I'm sure a lot of people on this webcast didn't. And it's great that you all offer these resources to in-house counsel but you know, in this day and age, there's a, there are a lot of reorganizations, reductions, people moving for whatever reason. What kind of resources do you provide for people in transition and if I no longer am part of in-house counsel, I'm in transition and looking for another job, can I still take advantage of the benefits?

Julienne Bremesco: Absolutely. We do offer membership benefits to our members who are in transition and membership has rules for how long you can stay as a member in transition, but it is a wonderful resource for members who are in that position. I know when I was involved in chapters, before I came on staff here at ACC, in-transition members were regularly welcomed to functions, were introduced, were given lots of networking opportunities and the chapters do a lot of programs that are designed to help in-house, help in-transition members find new in-house positions, and help them feel better about the fact that they're in transition as well, because that's a tough position for anyone to be in. We have a job line, in-house job line that's sponsored by ACC that is a wonderful resource for job seekers. At any given time, there are over 500 in-house positions that are listed on the job line and it's a site that monitored with very strict rules, so if you go on job line, you're going to have a good experience. There are real jobs that are posted at real companies and users, people who are, don't follow the rules are not invited to participate in the program. Very good companies post. They post because they know that it's an ACC sponsored program and they're going to get a lot of, a lot of responses to their ads are going to come from experienced in-house counsel, for people who know how to be in-house counsel, so many really good companies, companies whose names you'd recognize do post through in-house job line. One of the really nice features about in-house job line is the e-mail notification, so you can set up in-house job line so that it will contact you if there are jobs that are of particular interest to you in the kinds of careers that you're looking for, so it's really a wonderful tool and I sometimes find that that's the – when I talk to members, sometimes that's the first experience that people have with ACC is looking through, for jobs through our job line. I should also remind people that job line is great when you're looking for a job, but in-house counsel are often responsible for staffing their law departments and keep in mind that when you're staffing and when you have an opportunity to be hiring

attorneys, remember to post on our site, that that's a great place to find your experienced, really highly qualified in-house counsel.

Now, in addition to the job line, which actually helps people find jobs – oh and by the way, you can post your resume on the job line as well. But in addition to job line, I should point out that we do have a career center that's associated with job line and that's basically articles and other informational pieces that help people with their career management and looking for the next job, so it's on the web site. We're very interested, as I said earlier, in developing career resources. We've done a number of webcasts in the past few years on these issues and we're certainly open for more, but it's certainly a resource that's worth exploring.

Eunice Bumgardner: Great, Julienne. Karen and Julienne, is there anything else, any other resource that we should be aware of or anything else that you'd like to tell the participants?

Karen Palmer: Well, I'd like to provide you all with our phone numbers, our contact information again. If you have any questions about today's webcast or if you are not able to find a resource that you're looking for online, feel free to, again, e-mail us at legalresources@acca.com and my phone number is 202-293-4103, extension 342.

Julienne Bremesco: And my extension, this is Julienne, my extension is 338 and you can reach me at bremesco@acca.com, and we really love to hear from members. One of the great excitements and one of the really nice things about the job is talking to members and helping solve your issues. We will definitely be at the annual meeting and a good place to find either Karen or I is usually at the ACC booth, so we hope to have people come and visit us there if we don't run into you somewhere else.

Eunice Bumgardner: Terrific. Now, one question about the slides. How can people, or will these slides be available on the web site?

Julienne Bremesco: Yes, the slides will be available when the archive comes up. The slides will be available for downloading.

Eunice Bumgardner: Terrific. Well, this has been an hour, a very, very helpful hour. It's explained a lot to me even though I've still, you know, been a member for over 10 years. I encourage everybody to look at – slide 21. It lists, it summarized the ACC resources, but I just have to encourage everybody to take a look at the ACC web site. Spend a half an hour just going through all of the links. It's pretty amazing how much is out there. And to recap, ACC has, really, the answer to just about everything we need as in-house counsel. It has information, networking and job opportunities, colleague support, which we all need, forms, publications and publicly – public policy support on cutting edge issues.

Julienne Bremesco: Eunice, we have a few moments for questions if anyone has any questions. One question I note is people are having some difficulty getting hotel rooms for the annual meeting and we know that that's a problem and we feel terrible about it, but not to worry. We have contracted with a company that will help, will help people find hotel rooms and we have every confidence that rooms will be opening up. So just be patient and please – the company's called Room with a View and you can find them when you register for our meeting, and just register with them and they will help you find your room in San Diego.

Eunice Bumgardner: Terrific. Thank you. Anything else? Well, it looks like we are finished with our webcast. If anybody has any questions after we complete this, feel free to contact Karen or Julienne, and if anybody wants to have, wants to ask a question about my own personal experience with ACC, feel free to contact me at 202-736-3916 and I'd be more than happy to give you my own personal view. We appreciate everybody's time. We realize it's valuable and we hope that this hour has been valuable to each of you. Thank you very much.

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